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Office Hours

April 20, 2015 - May 20, 2015
Monday - Thursday: 8:00 a.m. - 6:00 p.m.
Friday: 8:00 a.m. - 4:30 p.m.

May 21, 2015 - May 29, 2015
Monday - Thursday: 8:00 a.m. - 5:00 p.m.
Friday: 8:00 a.m. - 4:30 p.m.

June 1, 2015 - July 31, 2015
Monday - Thursday: 8:00 a.m. - 4:30 p.m.
Closed on Fridays

August 3, 2015 - August 14, 2015
Monday - Thursday: 8:00 a.m. - 5:00 p.m.
Friday: 8:00 a.m. - 4:30 p.m.

Starting August 17, 2015
Monday - Thursday: 8:00 a.m. - 6:00 p.m.
Friday: 8:00 a.m. - 4:30 p.m.

Call 995-7900 for Admission and Records hours

See Page #6 for Orientation Dates!

Open Enrollment Policy

All courses, regardless of where offered, are open to members of the public who are otherwise eligible for admission with the following exceptions:

• Courses that are specifically exempted by statute, including “impacted” allied health programs (Radiologic Technology, Veterinary Technology, ADN, Psychiatric Technician, etc.);
• Courses closed by maximum enrollment of students by the “priority registration” policies;
• Courses with academic requisites that restrict enrollment of academically unqualified students; and
• Courses with content that would be a repeat of a course of equivalent or more advanced course work previously taken by the student (exceptions require counselor evaluation and approval).

Nondiscrimination Statement

Yuba College does not discriminate on the basis of race, color, national origin, sex (gender), physical and mental disability, age, sexual orientation, religion, medical condition, ancestry, or marital status in any of its policies, procedures, or practices, nor does it tolerate sexual harassment, in compliance with the Americans with Disabilities Act of 1991, Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Section 504 of the Rehabilitation Act of 1973 (pertaining to handicap), and Age Discrimination Act of 1975 (pertaining to age). This nondiscrimination policy covers admission and access to, and treatment and employment in, the College’s programs and activities.

This Schedule of Classes is published for informational purposes. Every effort is made to ensure its accuracy; however, the contents should not be regarded as an irrevocable contract between students and the Yuba Community College District. The district reserves the right to correct, modify, or change this document without notice for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District. The District further reserves the right to add to, amend, or repeal any of their rules, regulations, and procedures, consistent with applicable laws. Please be advised, students should review the latest schedule changes on WebAdvisor prior to registering for courses.
Summer 2015

June 8      Summer Session 2015 commences for regular six-week summer classes; other classes have different dates
June 10     Last day to add a class/register for six-week classes
June 15     Refund deadline for six-week classes
July 1      Deadline to apply for summer 2015 graduation
July 1      Last day to drop a class with a “W” for six-week classes
July 2      Academic and administrative holiday – Independence Day observed (Thursday)
July 16     Regular six-week classes end

Fall 2015

Fall Semester 2015- 84 days of regular instruction

August 17   Instruction begins for Fall Semester
August 21   ** Last day to add courses or register without special permission
August 28   ** Last day to be eligible for refund of enrollment, parking, student services fees, and non-resident tuition
September 4 Instructors are to drop No Shows for Census Roster Clearance
September 4 ** Last day to drop class(es) to prevent “W” grade(s) on permanent record
September 7 Academic and administrative holiday – Labor Day (Monday)
September 8 Census date for full-term classes (Tuesday)
September 17 Constitution Day (observance) – activities to be announced
September 18 ** Last day to elect Pass/No Pass grading option
November 11 Academic and administrative holiday – Veterans Day observed (Wednesday)
November 13 ** Last day to drop class(es) with a “W” grade on permanent record
November 13 Deadline to apply for fall 2015 graduation
November 26-27 Academic and administrative holiday – Thanksgiving (Thursday – Friday)
December 1   Closing date for International Student Applications for spring 2016
December 7-16 Limited extracurricular student activities
December 10-16 Final examination period
December 16   Conclusion of fall semester
December 21   Grades from instructors are due for fall 2015 semester
December 24 – January 1 Winter recess – all offices CLOSED

**Dates apply to full-semester classes; short-term class dates will vary.
## Yuba Community College District
### Academic Calendar

#### 2015-2016

| June 2015 | 
| --- | --- |
| **SUMMER SESSION 2015** | **FALL SEMESTER 2015** |
| First 6 Weeks | Full-Term: 8/17 - 12/16 |
| 6/8 - 7/15 | Finals Week: 12/10 - 12/16 (full-term classes only) |
| 8 Weeks | First 9 Weeks: 8/17 - 10/14 |
| 6/8 - 7/30 | Last 9 Weeks: 10/15 - 12/16 |

| July 2015 | 
| --- | --- |
| **SPRING SEMESTER 2016** | **CONVOCATION - CAMPUS CLOSED** |
| Full-Term | 2015: 8/12 |
| 1/19 - 5/23 | |
| Finals Week: 5/17 - 5/23 (full-term classes only) | |
| Spring Break: 3/28 - 4/1 | |
| First 9 Weeks: 1/19 - 3/18 | |
| Last 8 Weeks: 3/21 - 5/23 | |

| August 2015 | 
| --- | --- |
| **HOLIDAYS - CAMPUS CLOSED** | **NO CLASSES - CAMPUS OPEN** |

| September 2015 | 
| --- | --- |
| **COMMENCEMENT** | 2016: 5/20 |

| October 2015 | 
| --- | --- |
| **TEACHING DAYS** |  |
| Days | Weeks |
| Fall Semester | 84 | 18 |
| Spring Semester | 83 | 17 |
| Convocation | 1 | |
| Flex Days | 8 | |
| **TOTAL** | **TEACHING DAYS** | **176** | **35** |

| November 2015 | 
| --- | --- |
| **January 2016** | 
| --- | --- |
| 1 | 2 |
| 3 | 4 |
| 5 | 6 |
| 7 | 8 |
| 9 | 10 |
| 11 | 12 |
| 13 | 14 |
| 15 | 16 |
| 17 | 18 |
| 19 | 20 |
| 21 | 22 |
| 23 | 24 |
| 25 | 26 |
| 27 | 28 |
| 29 | 30 |
| 31 | |

| December 2015 | 
| --- | --- |
| **February 2016** | 
| --- | --- |
| 1 | 2 |
| 3 | 4 |
| 5 | 6 |
| 7 | 8 |
| 9 | 10 |
| 11 | 12 |
| 13 | 14 |
| 15 | 16 |
| 17 | 18 |
| 19 | 20 |
| 21 | 22 |
| 23 | 24 |
| 25 | 26 |
| 27 | 28 |
| 29 | 30 |
| 31 | |

| March 2016 | 
| --- | --- |
| **April 2016** | 
| --- | --- |
| 1 | 2 |
| 3 | 4 |
| 5 | 6 |
| 7 | 8 |
| 9 | 10 |
| 11 | 12 |
| 13 | 14 |
| 15 | 16 |
| 17 | 18 |
| 19 | 20 |
| 21 | 22 |
| 23 | 24 |
| 25 | 26 |
| 27 | 28 |
| 29 | 30 |
| 31 | |

| May 2016 | 
| --- | --- |
| **June 2016** | 
| --- | --- |
| 1 | 2 |
| 3 | 4 |
| 5 | 6 |
| 7 | 8 |
| 9 | 10 |
| 11 | 12 |
| 13 | 14 |
| 15 | 16 |
| 17 | 18 |
| 19 | 20 |
| 21 | 22 |
| 23 | 24 |
| 25 | 26 |
| 27 | 28 |
| 29 | 30 |
| 31 | |

| June 2016 | 
| --- | --- |
| **July 2016** | 
| --- | --- |
| 1 | 2 |
| 3 | 4 |
| 5 | 6 |
| 7 | 8 |
| 9 | 10 |
| 11 | 12 |
| 13 | 14 |
| 15 | 16 |
Priority Registration for Summer 2015/Fall 2015

If you have not already done so, apply for an enrollment fee waiver before registering for classes. Use WebAdvisor or login through your MyCampus Portal page to process your registration. Take advantage of your status to register.

Avoid long lines and have the best selection of classes by registering online on your priority date.

<table>
<thead>
<tr>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day 1</td>
</tr>
<tr>
<td>DSPS, EOPS, CalWORKS, Veteran, and Foster Youth</td>
</tr>
<tr>
<td>Priority registration Date</td>
</tr>
<tr>
<td>Monday, April 20, 2015</td>
</tr>
<tr>
<td>Day 2</td>
</tr>
<tr>
<td>Continuing students near graduation or transfer (verified by counselor using a special priority form), Athletes, TRIO</td>
</tr>
<tr>
<td>Tuesday, April 21, 2015</td>
</tr>
<tr>
<td>Day 3</td>
</tr>
<tr>
<td>Continuing students in Good Standing with 50–89.5 units*</td>
</tr>
<tr>
<td>Wednesday, April 22, 2015</td>
</tr>
<tr>
<td>Day 4</td>
</tr>
<tr>
<td>Continuing students in Good Standing with 30–49.5 units*</td>
</tr>
<tr>
<td>Thursday, April 23, 2015</td>
</tr>
<tr>
<td>Day 5</td>
</tr>
<tr>
<td>Continuing students in Good Standing with 12–29.5 units*</td>
</tr>
<tr>
<td>Friday, April 24, 2015</td>
</tr>
<tr>
<td>Day 6</td>
</tr>
<tr>
<td>Continuing students in Good Standing with fewer than 12 units* and new students who are fully matriculated</td>
</tr>
<tr>
<td>Monday, April 27, 2015</td>
</tr>
</tbody>
</table>

More Eligibility Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, April 28, 2015</td>
<td>Students with more than 90 units (who are not near graduation/transfer) Students on Probation</td>
</tr>
<tr>
<td>Wednesday, April 29, 2015</td>
<td>Students who have not fully matriculated (completed orientation, assessment, and student educational plan)</td>
</tr>
<tr>
<td>Monday, May 11, 2015</td>
<td>Concurrent enrollment students</td>
</tr>
</tbody>
</table>

*Priority registration units are based on Degree Applicable units (courses numbered between 1 and 99, i.e. ENGL-51, MATH-52, BIOL-10). Additionally, units posted to the student's official record from external transcripts are included in the degree applicable units.

How many degree applicable units do I have? Please check WebAdvisor under Academic Profile / Transcripts to view your degree applicable units.

Attend the First Day of Class
Information and expectations presented in the first class meeting are critical to successfully participate in each class. If the class has a Wait List, students enrolled in that class who do not attend the First day may be dropped.

Do Not Assume That The Instructor Will Automatically Drop You
Students are responsible for dropping themselves to qualify for a fee refund and avoid F grades.
Registration for Continuing Students:

**Definition:** If you were enrolled in a Yuba Community College District class in the Spring 2015 semester (January - May 2015) you are a continuing student:

Students who were enrolled in high school during the Spring 2015 semester are not continuing students. See “Current High School Students” section if still enrolled in high school or “New/Transfer/Returning Student” section if you have now graduated, for registration process.

---

**Continuing Students Registration Process:**

1. **Apply for enrollment fee waiver** (at Financial Aid Office) before registering.
   - Submit the FAFSA to see if you qualify for a fee waiver and additional grants at fafsa.ed.gov.
   - Apply for BOGW at your local Financial Aid Office.
   - If you were on a fee waiver for any part of the 2014-2015 year, you must re-apply.

2. **Active duty military at Beale AFB**
   - You may register on-line or go to the Beale AFB Outreach Services to register.

3. **Clear all outstanding debts and holds**

4. **Use WebAdvisor at yc.yccd.edu to register on your PRIORITY registration date.**
   - See chart for priority date.
   - Adds and drops should be processed through WebAdvisor.
   - It is your responsibility to verify that all transactions are processed by the established deadlines.

---

**Continuing Students WebAdvisor Registration Dates for Spring**

WebAdvisor registration is scheduled by the Enrollment Priorities guidelines (AP 5055)

You may register on your scheduled priority date (see previous page).

*Take advantage of your status to register before new students. Avoid long lines and have the best selection of classes by registering on your priority date.*

---

**Attend the first day of class!**

Information and expectations presented in the first class session are critical to successful participation in each class.

If the class has a WAIT LIST, students enrolled in that class who do not attend the FIRST day “may” be dropped. However, **do not assume the instructor will automatically drop you from classes. Students are responsible for dropping classes they do not attend.**
Registration for Returning Students

*Definition:* Enrolled at any Yuba Community College District site in the last THREE years (Fall 2012-2014), not counting Summer Session classes.

1. Apply on-line at clc.yccd.edu
2. You will then be eligible to use WebAdvisor (clc.yccd.edu) registration beginning: April 29, 2015

Registration for New and Transfer Students

*Definition:* Never enrolled in Yuba Community College District or enrolled prior to Fall 2012 or only enrolled in Summer classes

1. **Complete (Matriculation Process):**
   a. **An application**
      - Apply on-line at clc.yccd.edu
      - Click on Apply Now
   b. **Complete the Yuba College Placement Exam** if you plan to take a class with a prerequisite or if you plan to meet with a counselor for course placement.
      - Contact the Information Desk to schedule an appointment. See page 13 for dates and times. **PICTURE I.D. IS REQUIRED.**
   c. **Prerequisite Verification:**
      - If you completed a prerequisite course at another college, provide documentation prior to registration. Call the Information Desk to schedule an appointment.
   d. **Counseling:**
      - Call the Information Desk at (707) 995-7900 to schedule a date for counseling, assistance in selecting appropriate classes, and completion of an educational plan and prerequisite verifications.

2. After completion of the application, on-line orientation process, assessment, and completing a student educational plan **you will be eligible to register for classes starting April 27, 2015.**

Orientations

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>April 15th</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Thursday</td>
<td>April 16th</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Tuesday</td>
<td>April 21st</td>
<td>5:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Thursday</td>
<td>April 23rd</td>
<td>9:00 am</td>
<td>129A</td>
</tr>
<tr>
<td>Monday</td>
<td>April 27th</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Wednesday</td>
<td>May 6th</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Tuesday</td>
<td>May 12th</td>
<td>5:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Thursday</td>
<td>May 21st</td>
<td>9:00 am</td>
<td>129A</td>
</tr>
<tr>
<td>Wednesday</td>
<td>June 3rd</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Thursday</td>
<td>June 18th</td>
<td>9:00 am</td>
<td>129A</td>
</tr>
<tr>
<td>Tuesday</td>
<td>July 28th</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
<tr>
<td>Wednesday</td>
<td>August 5th</td>
<td>9:00 am</td>
<td>129A</td>
</tr>
<tr>
<td>Thursday</td>
<td>August 6th</td>
<td>1:00 pm</td>
<td>129A</td>
</tr>
</tbody>
</table>

Concurrent Enrollment begins Monday, May 11, 2015

Report cards will not be mailed at the end of the semester. See instructions to access WebAdvisor to print your grades.
Current High School Students:

The Yuba Community College District may accept as a Part-Time student, eligible high school students who have completed the eighth grade.

Students must submit an Application and “High School Recommendation Form,” including the signature of the high school principal and the student’s parent. You can apply on-line at yc.yccd.edu, but you will be required to register in-person with the completed form.

See your High School for details and form.

This special program is permitted under Education Code regulations, and enrollment is limited to the following restrictions.

1. Student must have completed the 8th grade;
2. Student must complete the prerequisites for courses with required prerequisites (i.e., English, math, reading, etc.). The Placement Exam can be taken to demonstrate level. PICTURE I.D. IS REQUIRED.
3. Students should enroll in college level courses (courses numbered 1-99) -- No Physical Education courses allowed.
4. For charter/home schooled students: Present a grade equivalency certificate documenting grade level achieved; submit copy of the affidavit submitted to the State or County Office of Education to document the student’s involvement in an educational process.
5. Register starting May 11, 2015 in person.

California residents are not required to pay enrollment fee -- only the student services fee ($10.00) to register. Non-resident students must pay non-resident tuition and the $10 fee. (Note: Concurrently enrolled students do NOT obtain continuing student status (per Education Code) and are not eligible for Web registration.)

Late Registration and Changes:

You may register for short-term classes anytime prior to the start of the class as long as space is available.

During Late Registration:
During late registration period, students may add classes through WebAdvisor or in person at the Admissions and Records Office. If the class is full, instructor approval (signature and date) on an add form is required.

WebAdvisor Registration will be available for dropping classes up to the drop deadline for the specific class. You can check your grades and obtain an unofficial transcript using the WebAdvisor process at clc.yccd.edu

Need financial assistance for enrollment fees and books?
Apply for Financial Aid before you register. If you are a California resident, you may also qualify for the Board of Governors’ Enrollment Fee Waiver.

Residency:

Residency is determined by the laws of the State of California.

California residents are those who have maintained legal residency status in California for one year and a day PRIOR to the first day of the semester.

Non-Resident students interested in establishing California residency should understand that physical presence, proof of intent and financial independence must be met one full year and a day prior to the day before the semester begins. Residency will not be confirmed until the student provides documentation to meet the above criteria. The law requires that the student show no contrary intent, that is, he/she must not have maintained residence status in his/her former state (i.e., driver’s license, taxes, car registration, etc.) The burden of proof rests with the student.

Non-Residents who attended a California High School for three years or more and graduated from a California high school may be eligible for AB 540 Non-Resident tuition. If you qualify, you may be eligible for the BOGW enrollment fee waiver. If you did, please request a California Non-Resident tuition exemption request from the Admissions and Records Office or locate it on-line under Admissions Forms. You will need to provide official high school transcripts and follow the instructions listed on the form to see if you qualify.
WebAdvisor Step-by-Step Registration

WebAdvisor allows you to register, add, or drop classes. It also allows you to review your grades and print your own schedule and unofficial transcript.

1 Log In:

1. Use your mouse to click on the Log In button.
2. Your “Log In” ID (also known as “MyCampus Key”) is the first initial of your last name (capitalize) + your 7 digit Colleague ID number. (Example: J0012345)
3. Enter your (previously established) password. If you have never used WebAdvisor before, your initial password is your birth date in the format MMDDYY (i.e., Jan. 10, 1963, is 011063).
4. Click on the SUBMIT button.
   To use WebAdvisor, log onto http://clc.yccd.edu
   Click on WebAdvisor Icon
   Log in to System
   Click on WebAdvisor for Students

2 To Register or Add a class:

Click on “Register or Drop”

Read the 10 days to pay statement.
   Put a check mark in the “I have read the 10 day to pay policy” and click on “Submit”.

Click on “express registration”

Enter under the following 2 columns only:
   Class Code – 4 digit course number,
   Term – use drop down and click (ex. Fall 2013). The other columns will fill automatically.

Enter all classes, click on Submit.

In front of each class drop-down box pick RG Register, scroll to bottom and click on Submit.

Verify classes, scroll to bottom, click on OK.

If there are problems, the screen will display a “failed” message. Problems include such things as class is already full (closed), class has started, prerequisite has not been met, time conflict, etc. A class with a problem will NOT be added and a new “action” will need to be selected.

3 Dropping a Class:

Select Drop Classes option from the menu. Scroll down the screen to display a list of your classes. Click in the
WebAdvisor Registration (Continued)

“DROP” window next to the class you want to drop. (If you click on the wrong box, you can click on the check mark again and it will remove the drop check mark for that class.) Review carefully. When the correct classes are checked, click on Submit button.

The next screen will display a list of the REMAINING classes you are still registered in. To verify that the course was dropped successfully either: 1) print the revised schedule, or 2) close out of WebAdvisor, then re enter and review your schedule. Petitions will no longer be approved for registration procedure errors.

Print:
Print a copy of your Schedule from WebAdvisor as your verification of enrollment. You will NOT be mailed a copy of your class schedule.

Report cards are not mailed at the end of the semester. Access your grades through the WebAdvisor process. All holds must be cleared to access WebAdvisor.

It is your responsibility to drop any class that you do not plan to attend. There are deadlines to drop classes for refunds and avoiding failing grades. Deadline dates vary for short term classes.

Payment Options/How to Pay Fees

10 Days to Pay
Students will have ten (10) calendar days from the time of their recent registration activity to complete their tuition and fee payment arrangements. The new policy for dropping due to non payment began in the Spring 2012 semester. Payment is due within 10 days of registration if you do not qualify for a Board of Governor’s Fee Waiver.

Students must:
- Be approved for a BOGW (Board of Governor’s Fee Waiver) by filling out the FAFSA OR
- Pay in full for classes OR
- Set-up a Payment Plan (deadline to enroll is: August 21, 2015)

Students need to make sure when they choose a payment plan that they have dropped any classes they do not plan on attending.

Students who do not take one of these actions will be subject to being dropped from their classes for non-payment. Before registering for classes, you must have your BOGW waiver in place or you will be directed to:

1. Pay your registration fees in full at MyCampus Portal located on our website, clc.yccd.edu
   Pay in Full with a Checking or Savings Account or pay in Full with a Credit or Debit Card.

2. Setup a Payment Plan
   Students may sign up for a payment plan at clc.yccd.edu. Nelnet Business Solutions e-Cashier is a third party vendor that allows students to sign up for a monthly payment plan. There is a $25 non-refundable set up fee for this payment plan option. Payment plan options include a down payment and 3 or 4 monthly payments. Payments are automatically drafted on 5th of each month. Currently there is no option to include parking fees or textbook fees in a payment plan.
MyCampus Portal and Student E-Mail

Use MyCampus to access WebAdvisor, your student E-mail, campus updates and activities, important dates and more.

- Collaborate with classmates and professors
- Access WebAdvisor and Blackboard
- Find current information about what is happening on campus
- Access important information on Financial Aid, Admissions and Records, Counseling Services, DSP&S, TRiO, EOP&S and additional student services.

Using MyCampus Portal:
1. Go to: yc.yccd.edu
2. Click on the MyCampus Portal button on the left-hand side of the YC Web site.
3. Log In:
   - User Name: yccdweb\your WebAdvisor ID
   - Password: password you created for WebAdvisor

The portal works with many browsers; Internet Explorer (recommended for rich features, Firefox, Chrome, and Safari.

Using Student E-mail:
1. Go to: yc.yccd.edu
2. Click on Student Services at the top of the website and then, e-mail
3. Follow the directions to log in to your Student E-mail
   - Windows Live ID: Your WebAdvisorID@go.yccd.edu
   - Password: password you created for WebAdvisor
   - Example: Name: John Doe
     Web Advisor ID: 0012345
     E-mail: D0012345@go.yccd.edu

If you have questions or need further assistance, e-mail: helpdesk@yccd.edu or call (530) 741-6981

Use Your Student E-mail Because:
Yuba College will use your campus e-mail as a means to communicate with students.

- You can create documents using Microsoft Word, Excel, PowerPoint and OneNote through your e-mail service.
- Store up to 1 terabyte of data on OneDrive.
- Create personal and shared Photo Albums.
Fee and Expense Information:
The enrollment fee is established by the State Legislature and is subject to change. If the fees are raised by the Legislature, students will be billed for the additional fees. Fees may be paid by cash, check, credit card, fee waiver or payment plan.

Board of Governors Enrollment Fee Waiver:
If you are a student and a resident of California (also active military and military dependents) you may be eligible for a California Board of Governors Fee Waiver (BOGW). If you qualify, the BOGW program pays for all tuition for all semesters of an academic year. It also lowers the cost of the parking fees for the Fall and Spring semesters.

The best way to apply for this BOGW program is to complete a Federal Application for Student Aid (FAFSA) online at www.fafsa.gov. When you are applying this way you are also applying for a Pell Grant and doing one of the steps required of other types of Financial Aid.

The only way you will know if you qualify is to apply! If you do qualify for a BOGW you will save the cost of tuition and possible qualify for a Pell Grant which can help pay for your books.

<table>
<thead>
<tr>
<th>FEE</th>
<th>AMOUNT</th>
<th>REQUIRED OF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$46 per unit. Fees are set by State. If fee is increased students are billed at the new rate.</td>
<td>All students, except those eligible for a Board of Governors’ Enrollment Fee Waiver (BOGW) &amp; Concurrently enrolled students</td>
</tr>
<tr>
<td>Student Services Fee</td>
<td>$10 per semester</td>
<td>All students, except those qualified for the BOG waiver</td>
</tr>
<tr>
<td>Parking Decals</td>
<td>$40 fee per semester or $2.00 per day (BOGW = $20) $20 Summer Session (Subject to change)</td>
<td>All vehicles using campus facilities must display a valid permit. (purchase on-line)</td>
</tr>
<tr>
<td>Non-Resident Tuition</td>
<td>$220 non-resident fee</td>
<td>All non-resident and non-resident foreign students (from another country)</td>
</tr>
<tr>
<td>Foreign Student Tuition</td>
<td>Total: $220 per unit</td>
<td></td>
</tr>
</tbody>
</table>

Hope and/or Lifetime Learning Tax Credits - Taxpayer Relief Act of 1997:
In accordance with the Taxpayer Relief Act of 1997, the District will send information required by the IRS to eligible students. Please check with your tax preparer to determine if you are eligible to take advantage of this tax credit.

Refunds:
Deadline for Short Term Classes:
You must drop your class by the end of the second class meeting to receive a refund if the class meets fewer than 30 meeting days. Adds and drops should be processed through WebAdvisor.

If your class has more than 30 meeting days:
- 31-40 days – end of 3rd class meeting
- 41-50 days – end of 4th class meeting
- 51-60 days – end of 5th class meeting

Deadline for Full Term Classes: August 28, 2015
Refund dates VARY for each short-term class. See the refund deadline information for short-term classes. Contact the Registration Office for more information on the refund dates in EACH short-term class.

A $10.00 processing fee is charged for refunds. Students must make a request for a fee refund through the on-line request form in Webadvisor. If fees were paid by check, there will be a 3 week waiting period before the refund can be processed. For fees paid by credit card, the refund will be credited back to the original card used. Please allow up to four weeks processing time for cash and credit card refunds. E-mail cashier@yccd.edu for the status of your refund.

RETURN TO TITLE 4 (R2T4). Students who drop completely or withdraw from classes prior to completing 60% of the term may be required to repay any unearned federal funds to Yuba College or to the Department of Education, per Federal regulations.
AB 540 Dream Act

The Law: AB 540 authorizes any student, including undocumented students, who meet specific criteria to pay in-state tuition at California’s public colleges and universities.

AB 540 Eligibility Requirements:

• Must have attended a California high school for 3 or more years;
• Must have graduated from a California high school or attained the equivalent of a high school diploma (received a GED or passed the California High School Proficiency Exam);
• Must have registered or currently be enrolled at an accredited institution of higher education in California;
• Must have filed or will file an affidavit stating that they will apply for legal residency as soon as possible; and
• May not be a non-immigrant holding a valid lettered non-immigrant Visa.

AB 540 Affidavit - “California Non-Resident Tuition Exemption Request”

In order to receive the exemption from non-resident tuition, students must obtain, complete, and submit the AB 540 Affidavit to the Admissions and Records Office. Students may be required to submit additional documentation such as high school transcripts and appropriate records of high school graduation or the equivalent.

The California Dream Act

AB 130 allows students, who meet AB 540 criteria (California Education Code 68130.5(a)), to apply for and receive non-state funded scholarships for public colleges and universities; AB 131 allows students, who meet AB 540 criteria, to apply for and receive state-funded financial aid such as institutional grants, community college fee waivers, Cal Grant and Chafee Grant. Therefore, AB 540 students are allowed to apply for the following types of financial aid:

• Board of Governors Fee Waivers (BOG)
• State financial aid like Cal Grants and Chafee Grants
• Assistance from EOPS, CARE or Cal-WORKS
• Privately-funded scholarships

If eligible for the AB 540, students must:

• Contact the Admissions and Records Office to complete the Affidavit form and provide the required documentation to establish eligibility
• Contact the Financial Aid Office to determine the next steps to take
• Students who have a Social Security Number need to complete the FAFSA at: www.FAFSA.gov
• Students who do not have a Social Security Number need to enter a California Dream Act
• Application at: https://dream.csac.ca.gov/

* FREE *

E-mail, Sky Drive, Photo Gallery and Web Office

Why Should You Use Yuba College E-mail?

• The college will use this e-mail to communicate with you.
• You can create documents using Microsoft Word, Excel, Power Point and OneNote
• Store up to 1 terabyte of data on the OneDrive
• Create and share photo albums

Instructions:

1. Go to the Yuba College web site: clc.yccd.edu
2. Click on My Campus Portal (Left blue bar)
3. Use your WebAdvisor login and password BUT put yccdweb\ in front of your WebAdvisor log in
4. Your password is your WebAdvisor password
Placement Levels: Exam Information

Assessment in Reading, English, and Math helps to determine the student’s academic skill levels and needs. Placement exam results are one of the multiple criteria used to counsel and help place students into suitable classes and to create a Student Educational Plan (SEP) to define educational goals. The exam may also be used to meet course prerequisites. The exam is NOT used for admission purposes and is given free of charge. (Picture I.D. is required to take the exam.)

The Yuba Community College District offers the College Board Computerized Placement Test System (CPTS). Students receive their placement exam results immediately upon completing the test. No computer skills are necessary to take the exam. A SAMPLE exam and Tutoring are available on our web site - www.yccd.edu. Click on “Students Resources” and “Assessment & Testing” and then “Placement Examination Information”

All District sites offer the exam by appointment, and some also offer walk-in convenience. Students may enroll in courses above their placement level only through the challenge process.

Placement Exam Locations:
Call the office at (707) 995-7900 to obtain information on dates and times which will be most convenient for you to complete the placement exam.

After satisfactorily completing the beginning level class (grade of “C” or better), students progress to the next higher class level. All students are advised to discuss their placement options with a Yuba Community College District counselor.

Advisory Skills for Entry Level Courses
Many courses numbered between 1 and 99 carry credit/units which apply toward the associate degree and require college-level language and/or computation skills for successful participation. The courses are identified in the catalog and schedule with a “(L), “(M)”, or “(L,M)” in the course description.

Recommended Skills Criteria for Associate Degree Applicable Courses
The (L) designation means that the content of the course is such that the student must have college-level language skills to successfully complete the course. Students may meet the requirements for the (L) courses by:
1. Achieving an English placement level of 1005 or higher, or
2. Achieving a grade of “C” or better in English 51 or 97, or
3. Achieving eligibility to enroll in English 1A, 1B, or 1C, or
4. Possessing an A.A., or A.S., degree or higher

The (M) designation means that the content of the course is such that the student must have college-level math skills to successfully participate in the course. Students may meet the requirements for (M) courses by:
1. Achieving a math placement level of 2005 or higher, or
2. Achieving a grade of “C” or better in Math 50 or 50B, or
3. Achieving eligibility to enroll in Math 51, 52, or 58, or
4. Possessing an A.A., or A.S., degree or higher

Placement Exam Locations:
Call the office at (707) 995-7900 to obtain information on dates and times which will be most convenient for you to complete the placement exam.

After satisfactorily completing the beginning level class (grade of “C” or better), students progress to the next higher class level. All students are advised to discuss their placement options with a Yuba Community College District counselor.

<table>
<thead>
<tr>
<th>Placement Level</th>
<th>Courses</th>
<th>Placement Level</th>
<th>Courses</th>
<th>Placement Level</th>
<th>ESL Level</th>
<th>Placement Courses</th>
<th>Supplemental ESL Courses</th>
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<tr>
<td>1003</td>
<td>English 105 Or English 97 (accelerated)</td>
<td>2002</td>
<td>Math 110</td>
<td>4001</td>
<td>1</td>
<td>ESL 215 (ESL 510)</td>
<td>Any ESL 210-219</td>
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<td>1004</td>
<td>English 51 Or English 97 (accelerated)</td>
<td>2003</td>
<td>Math 111</td>
<td>4002</td>
<td>2</td>
<td>ESL 225 (ESL 520)</td>
<td>Any ESL 220-229</td>
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<td>1005</td>
<td>English 1A</td>
<td>2004</td>
<td>Math 50</td>
<td>4003</td>
<td>3</td>
<td>ESL 235 (ESL 530)</td>
<td>Any ESL 230-239</td>
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<td>2005</td>
<td>Math 51, 52, 58</td>
<td>4004</td>
<td>4</td>
<td>ESL 245 (ESL 540)</td>
<td>Any ESL 240-249</td>
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<td>2008</td>
<td>Math 9, 10, 15,20,21,25 or Stat 1</td>
<td>4005</td>
<td>5</td>
<td>ESL 255 (ESL 550)</td>
<td>Any ESL 250-259</td>
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<td>2009</td>
<td>Math 1A, 17</td>
<td>4006</td>
<td>6</td>
<td>ESL 265 (560)</td>
<td>Any ESL 260-269</td>
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<td></td>
<td>4007</td>
<td>7</td>
<td>ESL 116A</td>
<td>ESL 40A, 40B, or 40C (Transferable)</td>
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<td>4008</td>
<td>8</td>
<td>ESL 116B</td>
<td>ESL 40A, 40B, or 40C (Transferable)</td>
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</tbody>
</table>
Phone Numbers:
(area code: 707)

General Information.......................... 995-7900
General Information TTY ......................994-4174
Admissions and Records Office .......... 995-7900
Aromas Cafe.................................... 995-4804
Bookstore ...................................... 995-7924
CalWorks ....................................... 995-4176
Child Development Center .............. 995-7909
Counseling Appointments................. 995-7909
DSP&S .......................................... 995-7910
DSPS TTY ........................................ 995-4183
Distance Education.......................... 995-7915
EOPS/CARE..................................... 995-7912
Financial Aid .................................. 995-7923
Learning Center ............................... 995-7911
Library .......................................... 995-7915
Registration Office ......................... 995-7900
Testing Appointments ....................... 995-7900

How to read the schedule of classes:

1. Department Name
2. Course Title
3. Indicates if course transfers to CSU, UC, or both
4. Course Description
5. College level Language (L) or Math (M) or both (L,M) required
6. Class Code (4 digits)
7. Days/Time of Class and possible “&” sign for additional class meetings.
8. Shaded Box indicates Evening/Weekend Class
9. Dates indicate short class
10. Units
11. Instructor’s name
12. Room Number(s)
Schedule of Classes

Summer 2015

Class Definitions

☐ Day Courses (8 a.m. to 4:30 p.m.)

☐ Evening Courses: 4:30 p.m. to 10 p.m.
  Weekends: Saturdays & Sundays

(v) Variable Unit
(L,M) College level language or math skills advised

Use the side tab index to find class locations.
Art

**ART 4A Drawing and Composition Beginning**  2 units  
*Transferable to CSU/UC*  
Drawing and composition using various materials. Basic instruction in perspective, landscape, still life, and other subjects. (L)

**Lake Campus**  
8238 MTWTH 5:30PM-6:15PM & C.Rudd L401A  
MTWTH 6:15PM-8:20PM

**ART 4B Drawing and Composition Advanced**  2 units  
*Transferable to CSU/UC*  
Drawing and Composition using various materials. Basic instruction in figure drawing and architectural studies. (L)

**Lake Campus**  
8240 MTWTH 7:30PM-8:15PM & C.Rudd L401A  
MTWTH 5:25PM-7:30PM

Biology

**BIOL 10 General Biology** 3 units  
*Transferable to CSU/UC Unit limit*  
The science of life for non science majors. Provides an overview of the world of living organisms including their classification and unifying characteristics. Introduces basic biological processes such as homeostasis, photosynthesis, cellular respiration, DNA function, cellular reproduction, evolution, and ecosystem interactions with an emphasis on the relationship of structure to function and the interrelationships of living organisms. Lecture only. Not open for credit to student with credit in BIOL 10L. (L)

**Lake Campus**  
3509 MTWTH 8:00AM-10:05AM J.Mabry L705C

**BIOL 11 General Biology Laboratory** 1 unit  
*Transferable to CSU*  
Hands on laboratory study of biology for non science majors; exploration of origin, characteristics, regulation, energy utilization, respiration, and interrelationships of living organisms. Not open for credit to student with credit in BIOL 10L. (L)

**Lake Campus**  
3510 MTWTH 10:15AM-12:20PM J.Mabry L705C

Business

**Business Computer Applications** 3 units  

**BCA 15 Business Computer Applications**  
*Beginning*  
*Transferable to CSU*  
Develop beginning to intermediate skills using the Microsoft Office Suite. Basic features of Word, Excel, Access and PowerPoint are covered. Hands on activities will focus on creating simple, integrated documents for business, personal and academic purposes. Typing skills are advised. (L,M)

**Lake Campus**  
6766 MTWTH 8:00AM-9:35AM & J.Pyzer L400A  
MTWTH 9:35AM-10:50AM

**BCA 41A Windows 7** 1 unit  
*Transferable to CSU*  
Gain a comprehensive understanding of Microsoft Windows 7, including the new features of the software. Students are challenged to apply what they learn to real life tasks, preparing them to easily transfer skills to new situations. (L,M) Corequisite: BCA 13A or 13B for Option #1.

**Lake Campus**  
6757 M 1:00PM-2:25PM & T.Marquette L400A  
M 2:25PM-5:15PM

**Business General Business**

**GNBUS 25 Career Planning and Development** 3 units  
*Transferable to CSU*  
Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span. Each student will construct a personal profile of current and projected interests, aptitudes, skills, values/personality, and life and personal circumstances. Not open for credit to student with credit in COUNS 25. (L)

**On Line**  
9042 TBA TBA H.Morgan NET

**Business Office Administration**

**OA 15A Beginning Keyboarding** 3 units  
*Transferable to CSU*  
Acquire basic beginning level of keyboarding skills and basic document formatting. Not open for credit to students with credit in OA 15A1, OA 15A2 and OA 15A3.

**Lake Campus**  
2004 TWTH 4:00PM-5:50PM & T.Williams L400A  
TWTH 1:00PM-3:50PM

(v) Variable Unit  
(R) Repeatable  
(L,M) - College level language or math skills advised
Business
Office Administration

OA 22  Machine Calculation  1.5 units
*Transferable to CSU*
Skill development in the operation of the electronic display and printing calculators. Functions include: addition, subtraction, multiplication, division, memory, percentages, and interest calculations to solve typical business problems. Speed and accuracy by touch method emphasized. (LM)

Lake Campus
2202  TTH  1:00PM 2:50PM & T.Williams L400A
TTH  3:00PM 3:50PM

Counseling

COUNS 10  College Success  3 units
*Transferable to CSU/UC*
Study skills and knowledge necessary for college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, use of technology and other resources. (L)

Lake Campus
5833  TTH  1:00PM 5:35PM V.Plevney L150B

COUNS 25  Career Planning and Development  3 units
*Transferable to CSU*
Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span, each student will construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25. (L)

Lake Campus
5888  MTWTH 10:20AM 12:25PM E.Weiss L908A
On Line
9336  TBA  TBA H.Morgan NET

Early Childhood Education

ECE 33  Infants and Toddlers  3 units
*Transferable to CSU*
Introduction to infants and toddlers birth to three years old, including growth and development through an understanding of biology and environment. Emphasis will be placed on the appreciation of the interrelatedness of theory, research, and application and consider infants and toddlers in group care situations, multicultural approaches to care, and infants toddlers with special needs. (L)

On Line
9761  TBA  TBA L.Daly NET

Culinary

CUL 97A  Introduction to Culinary Arts  2 units
*Transferable to CSU*
Basic modern culinary techniques and cooking methods. An introduction to the safety and sanitation standards in the professional kitchen. Use and operation of commercial culinary equipment and tools. This intense culinary course prepares students for an education/career in the growing culinary field.

Lake Campus
8100  MT  8:00AM 9:15AM & R.Cabreros L209B
MT  9:15AM 1:50PM

CUL 97B  Introduction to Baking  2 units
*Transferable to CSU*
Basic modern baking techniques and pastry methods. An introduction to the safety and sanitation standards in the professional kitchen. Use and operation of commercial baking equipment and tools. This intense baking course prepares students for an education/career in the growing culinary field.

Lake Campus
8101  WTH  8:00AM 9:20AM & A.Pleskaczewski L209B
WTH  9:30AM 2:05PM

Economics

ECON 1A  Elementary Economics Macro  3 units
*Transferable to CSU/UC*
Economic principles, problems, and policies. Theories related to various economic problems and policies, i.e., Inflation, recession, taxation, poverty, agriculture, economic development, the environment. Includes possible solutions to these problems. Emphasizes macro economics. (L)

On Line
9316  TBA  TBA J.Hanson NET
9709  TBA  TBA J.Hanson NET

English

ENGL 31A  Creative Writing  3 units
*Transferable to CSU*
Craft of writing poetry, drama, fiction, and non fiction to aid the student; examples by professional writers. Conducted primarily as a workshop where students read their materials for constructive criticism. (L)

Lake Campus
6755  MTWTH 8:00AM 10:05AM C.Blyth L906A

For schedule updates visit: webadvisor.clc.edu
<table>
<thead>
<tr>
<th>CODE</th>
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<tbody>
<tr>
<td>(v)</td>
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<td></td>
</tr>
</tbody>
</table>

**Health**

**HLTH 13 Nutrition and Life Fitness**  
3 units  
Transferable to CSU/UC Unit limit  
The analysis and evaluation of current practices and theories regarding nutrition and exercise and their relationship to weight control and physical fitness. Individualized exercise prescription and nutrition analysis will be completed by each student. Not open for credit to student with credit in FCS 11. (L)

**Lake Campus**  
5877  
MW  
1:00PM 5:15PM  
E. Weiss  
L904A

**History**

**HIST 17B United States History**  
3 units  
Transferable to CSU/UC Unit limit  
Political, social, economic, and cultural history of the United States from the Industrial Revolution to the present. Focuses on the ideals, decisions, forces, institutions, individuals, events, and processes that affected the continuity and change during this time. Satisfies CSU Title V, Section 40404, U.S. History, Constitution, and American Ideals requirement when both HIST 17B and POLSC 1 or HIST 17A are completed. (L)

**Lake Campus**  
7042  
MW  
1:00PM 5:15PM  
D. Maguire  
L907A

**Mathematics**

**MATH 50 Elementary Algebra**  
4 units  
Introductory algebra. Topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: MATH 111 with a grade of “C” or better or qualifying score on Placement Examination. (L)

**Lake Campus**  
4222  
MTWTH  
10:20AM 1:10PM  
M. Papin  
L603A

**Philosophy**

**PHIL 2 Ethics**  
3 units  
Transferable to CSU/UC  
An introduction to the study of ethics emphasizing the relevance of ethics to everyday decision making. Topics include: the human context of moral reasoning, relativism, subjectivism, religion and ethics, conscience and moral development, ethical egoism, utilitarianism, the ethics of duty, rights ethics, virtue ethics and the good life, and case studies in moral reasoning. (L)

**Lake Campus**  
8222  
MTWTH  
8:00AM 10:05AM  
L. Freele  
L905A

**Philosophy**

**PHIL 3 Philosophy of Religion**  
3 units  
Transferable to CSU/UC  
A philosophical exploration of religious belief and practice, with an emphasis on understanding how the world’s major religious traditions respond to fundamental issues concerning the ultimate nature of reality. Topics include: religion and philosophy, worldviews and religion, metaphysics without God, metaphysics with God, arguments for God’s existence, the problem of evil, incarnation and God, God and gender, life after death, religious experience, science and religion, prudential arguments for religious belief, faith and justification, love and the meaning of life. (L)

**Lake Campus**  
2050  
MTWTH  
10:20AM 12:25PM  
L. Freele  
L905A

**Political Science**

**POLSC 1 Introduction to American Government**  
3 units  
Transferable to CSU/UC  
Survey of American government and politics, covering three parts: the foundations, politics and institutions. First, it will explore the foundations of American democracy, such as: political culture, the Constitution, civil liberties, and civil rights. Second, it will analyze American politics in the aspects of the media, political parties, elections, and interest groups. Finally, political institutions will be examined, such as Congress, the presidency, the courts, and the federal bureaucracy. State and local governments are included. Satisfies Governments(s) Constitution(s) portion of California State University Title 5, Section 40404. (L)

**Lake Campus**  
8239  
MTWTH  
8:00AM 10:05AM  
D. Maguire  
L907A

**Psychology**

**PSYCH 41 Lifespan Development**  
3 units  
Transferable to CSU/UC  
Introduction to the scientific study of human development from conception to death. Examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

**On Line**  
9329  
TBA  
TBA  
H. Morgan  
NET

(v) Variable Unit  
(R) Repeatable  
(L, M) - College level language or math skills advised
Psychology

PSYCH 46 Abnormal Psychology 3 units
Transferable to CSU/UC
This course introduces the scientific study of psychopathology and aberrant behaviors, broadly defined. Students will investigate abnormal behavior from a variety of perspectives such as biological, social, and cultural approaches. An integrative view of research in abnormal behavior and intervention and prevention strategies for psychological disorders will also be introduced. (L)

On Line
9366 TBA TBA H.Morgan NET

Speech

SPECH 1 Public Speaking 3 units
Transferable to CSU/UC
Principles of effective oral communication applied to several public speaking assignments which emphasize the development of support and organization of ideas, audience analysis, public speaking anxiety, and effective delivery styles. Prerequisite: ENGL 51 or qualifying score on Placement Examination. (L)

Lake Campus
5831 MW 1:00PM 5:15PM P.Alexander L905A

Welding

WELD 89 Agriculture Welding 2 units
Emphasizes the development of minimum skill standards in welding. The SMAW (shielded metal arc welding), OFW(Oxy Fuel Welding), and OFC Oxy Fuel Cutting processes are covered. The qualification and certification standards for entry level welders as established by the American Welding Society will be covered. Introduction to GMAW, GTAW, FCAW, Plasma Arc cutting and technologies in the welding industry.(L)

Lake Campus
1504 MTWTH 4:00PM 5:10PM & D.Hubbard L500A
MTWTH 5:10PM 8:30PM
06/08/15 to 07/01/15
Short term class 06/08/15 through 07/01/15

If there is an “and” sign (&) after the class time, be sure to look at the line below for all the class meeting dates and times.
Distributive Education Schedule of Classes

Summer 2015

Class Definitions

☐ Day Courses (8 a.m. to 4:30 p.m.)
☐ Evening Courses: 4:30 p.m. to 10 p.m.
☐ Weekends: Saturdays & Sundays

(v) Variable Unit
(R) Repeatable
(L,M) College level language or math skills advised
### Biology

**BIOL 10  General Biology  3 units**  
*Transferable to CSU/UC.Unit limit*

The science of life for non-science majors. Provides an overview of the world of living organisms including their classification and unifying characteristics. Introduces basic biological processes such as homeostasis, photosynthesis, cellular respiration, DNA function, cellular reproduction, evolution, and ecosystem interactions with an emphasis on the relationship of structure to function and the interrelationships of living organisms. Lecture only. Not open for credit to student with credit in BIOL 10L. (L)

**On-Line**
9307  TBA  TBA  L.Staffero  NET

**BIOL 11  General Biology Laboratory  1 unit**  
*Transferable to CSU*

Hands-on laboratory study of biology for non-science majors; exploration of origin, characteristics, regulation, energy utilization, respiration, and inter-relationships of living organisms. Not open for credit to student with credit in BIOL 10L. (L)

**On-Line**
9308  TBA  TBA  R.Moore  NET

**BIOL 24  Human Biology  3 units**  
*Transferable to CSU/UC*

An introduction to general biology of human beings. Emphasis is placed on the concepts, mechanisms and terminology used in anatomy, physiology, and ecology. Topics include cell structure and function, human evolution, anatomy and physiology of the organ systems, genetics, and the human impact on the environment. (L)

**On-Line**
9320  TBA  TBA  J.Pittenger  NET

**BIOL 25  Human Genetics  3 units**  
*Transferable to CSU/UC*

Designed for non-science majors to provide an understanding of basic principles of genetics, current developments in genetics, and the influence of genes and the environment in determining human characteristics. (L)

**On-Line**
9680  TBA  TBA  R.Robinson  WNET

### Business Accounting

**ACCT 3  Computerized Accounting  3 units**  
*Transferable to CSU*

Computerized accounting using QuickBooks Pro. Basic through intermediate features for small and medium size businesses including banking, sales and customers, purchases and vendors, inventory, reports and graphs. Application of all aspects of accounting cycle. Prerequisite: ACCT 10A. (L,M,C)

**On-Line**
9255  TBA  TBA  S.Spina  WNET

**ACCT 9  Business Payroll Procedures  3 units**  
*Transferable to CSU*

Introduction to payroll terminology, procedures, calculations, recordkeeping, timelines, percentages, limitations, and laws that relate to maintaining payroll for business firms in California; computerized payroll procedures will also be presented. Prior accounting knowledge is not necessary. (L,M)

**On-Line**
9245  TBA  TBA  S.Spina  WNET

### Business Computer Applications

**BCA 15  Business Computer Applications  3 units**  
*Beginning*

Develop beginning to intermediate skills using the Microsoft Office Suite. Basic features of Word, Excel, Access and PowerPoint are covered. Hands-on activities will focus on creating simple, integrated documents for business, personal and academic purposes. Typing skills are advised. (L,M)

**On-Line**
9730  TBA  TBA  P.Ellis  NET

**BCA 33A  Introduction to Microsoft Excel  1 unit**  
*Transferable to CSU*

Learn basic features of Microsoft Excel. Including: using the interface, working with text labels, values, formulas, functions, editing and formatting, Spreadsheets designed for decision-making, creating charts, list and data management. Hands-on coursework that focuses on business, academic and personal applications. Grades are P/NP. (L,M,C)

**On-Line**
9374  TBA  TBA  C.Myers  NET
06/08/15 to 06/25/15

For schedule updates visit: webadvisor.yccd.edu
## Business

### Business Computer Applications

**BCA 42A  Internet Literacy and Safety**  
3 units  
*Transferable to CSU*

Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. Not open for credit to student with credit in IT 42A. (L)

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### General Business

**GNBUS 10  Introduction to Global Business**  
3 units  
*Transferable to CSU/UC*

Survey of the diverse activities of businesses operating in a changing global environment. Examines how culture and customs, global economic systems, technology, legal factors, global business strategies, trade barriers, finance, and human relations interact to affect U.S. business policies and practices. Covers factors that affect a business' ability to achieve its organizational goals and competitive advantage including entrepreneurship, organizational design and structure, leadership, human resource management and practices, communications, leadership and innovation, marketing and consumer behavior, e-business, legal issues, accounting, financial management and investing options. (L)

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**GNBUS 25  Career Planning and Development**  
3 units  
*Transferable to CSU*

Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span. Each student will construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25. (L)

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### Management

**MGMT 15  Human Resource Management**  
3 units  
*Transferable to CSU*

Foundations for the contemporary theory and practices relating to the management of people; managing human resources within an organization; basic personnel processes. (L)

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</table>
Early Childhood Education

ECE 3 Child Growth and Development 3 units
Transferable to CSU/UC
This course examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There will be an emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual difference and analyze characteristics of development at various stages. Designed as a foundation course for careers in ECE, Education, Human Services, Health and related fields. (L)

On-Line 9807 TBA TBA M.Wagener NET

ECE 33 Infants and Toddlers 3 units
Transferable to CSU
Introduction to infants and toddlers birth to three years old, including growth and development through an understanding of biology and environment. Emphasis will be placed on the appreciation of the interrelatedness of theory, research, and application and consider infants and toddlers in group care situations, multicultural approaches to care, and infants-toddlers with special needs. (L)

On-Line 9761 TBA TBA L.Daly NET

Economics

ECON 1A Elementary Economics-Macro 3 units
Transferable to CSU/UC
Economic principles, problems, and policies. Theories related to various economic problems and policies, i.e., Inflation, recession, taxation, poverty, agriculture, economic development, the environment. Includes possible solutions to these problems. Emphasizes macro-economics. (L)

On-Line 9316 TBA TBA J.Hanson NET
9709 TBA TBA J.Hanson NET

ECON 1B Elementary Economics-Micro 3 units
Transferable to CSU/UC
Economic principles, problems, and policies. Theories include: price theory or theory of the firm, labor economics, foreign trade, and comparative economic systems. Emphasizes micro- economics. (L)

On-Line 9159 TBA TBA J.Hanson NET
9225 TBA TBA D.McGill-Cameron WNET

Education

EDUC 40 Introduction to Online Learning 1 unit
Transferable to CSU
This course will prepare you to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in MCOMM 40. Grades are P/NP.

On-Line 9003 TBA TBA C.Haeuptle NET

English

ENGL 1A College Composition and Reading 4 units
Transferable to CSU/UC
Development of analytical reading and the writing of college-level essays, including critical analysis, rhetorical forms, and collegiate research. Prerequisite: Satisfactory score on Placement Examination OR a grade of “C” or better in ENGL 51. (L)

On-Line 9016 TBA TBA K.Mello NET
9679 TBA TBA K.Ferns WNET
### Health Education

**HLTH 1 Health and Life Style Choices**  
3 units  
Transferable to CSU/UC-Unit limit

Issues include wellness, functioning optimally, and promoting healthy behavior changes. Topics explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

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### History

**HIST 17A United States History**  
3 units  
Transferable to CSU/UC-Unit limit

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre-Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of California State University Title 5-40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

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<td>9526 TBA TBA H.Anderson WNET</td>
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**HIST 17B United States History**  
3 units  
Transferable to CSU/UC-Unit limit

Political, social, economic, and cultural history of the United States from the Industrial Revolution to the present. Focuses on the ideals, decisions, forces, institutions, individuals, events, and processes that affected the continuity and change during this time. Satisfies CSU Title V, Section 40404, U.S. History, Constitution, and American Ideals requirement when both HIST 17B and POLSC 1 or HIST 17A are completed. (L)

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### Library Science

**LIBSC 1 Basic Research Skills**  
1 unit  
Transferable to CSU/UC

This course will help students acquire beginning information literacy skills necessary to conduct academic or personal research. It provides a step-by-step guide to the research process that is applicable to term papers, course work, and life-long learning. It emphasizes developing effective search strategies, selecting information tools, locating and retrieving information sources, analyzing and critically evaluating information, and using information. (L)

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### Mass Communications

**MCOMM 2 Introduction to Mass Communications**  
3 units  
Transferable to CSU/UC

Survey of the principles, functions, and services of media in an information and communication oriented society; emphasis on history, economics, technologies, and the process of communication, as well as the social impact of print media, broadcasting, and motion pictures. (L)

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**MCOMM 40 Introduction to Online Learning**  
1 unit  
Transferable to CSU

Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in EDUC 40. Grades are P/NP.

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### Mathematics

**MATH 20 College Algebra**  
4 units  
Transferable to CSU/UC-Unit limit

College level course in algebra for majors in Science, Technology, Engineering and Mathematics. Topics include polynomial, rational, radical, exponential, absolute value and logarithmic functions, systems of equations, theory of polynomial equations and analytic geometry. Prerequisite: MATH 52 with a grade of “C” or better or a Satisfactory score on the MATHematics placement test. (L,M)

#### Television

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<td>TV</td>
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**MATH 50 Elementary Algebra**  
4 units

Introductory algebra. Topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: MATH 111 or qualifying score on Placement Examination. (L)

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(v) Variable Unit  
(R) Repeatable  
(L,M) - College level language or math skills advised
Mathematics

MATH 52 Intermediate Algebra 4 units
Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L)
Prerequisite: MATH 50 with a grade of "C" or better. (L,M)

On-Line
9365 TBA TBA J.Steverson NET
9561 TBA TBA J.Stevenson NET

Nursing

NURS 26 Basic Pharmacology 3 units
Transferable to CSU
Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics, and related therapeutic implications for major drug categories; for Nursing and non-Nursing students. Prerequisite: None; Anatomy and Physiology highly recommended. (LM)

On-Line
9373 TBA TBA C.Smith NET

NURS 36 Pathophysiology: Understanding Disease 4 units
Transferable to CSU
The study of disease pathology in the human body with focus on the study of abnormal physiological function of body systems at the cellular level. Correlation to disease etiology and biological and physical manifestations produced by abnormal physiology. Core course content for NURS 1 through NURS 4B, nursing courses. The content of this course is content required for licensure with the California Board of Registered Nursing. Course is required to be completed prior to formal admission to the Yuba College Nursing Program. Prerequisite: BIOL 4 and BIOL 5. Computer Literacy skills are recommended. (L)

On-Line
9721 TBA TBA C.Monahan NET

NURS 51 Medical Terminology 3 units
Intended to assist those studying in the fields of medicine and health care by learning a word-building system for defining, using, spelling and pronouncing medical words. It is designed for those preparing for a health career such as nursing, medical secretary, ward secretary, emergency medical technician, medical technologist, respiratory therapist, or other fields that require medical vocabulary. Not open for credit to student with credit in RADT 51. (L)

On-Line
9722 TBA TBA C.Monahan NET

Physical Education

PE 20 Introduction to Kinesiology 3 units
Transferable to CSU/UC
This course is an introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed along with career opportunities in the areas of teaching, coaching, allied health, and fitness professions. (L)

On-Line
9738 TBA TBA E.Burns NET

Political Science

POLSC 1 Introduction to American Government 3 units
Transferable to CSU/UC
Survey of American government and politics, covering three parts: the foundations, politics and institutions. First, it will explore the foundations of American democracy, such as: political culture, the Constitution, civil liberties, and civil rights. Second, it will analyze American politics in the aspects of the media, political parties, elections, and interest groups. Finally, political institutions will be examined, such as Congress, the presidency, the courts, and the federal bureaucracy. State and local governments are included. Satisfies Governments(s) Constitution(s) portion of California State University Title 5, Section 40404. (L)

Television
4273 MTWTH 10:15AM-12:20PM S.Tolentino M-TV

Psychology

PSYCH 22 Social Psychology 3 units
Transferable to CSU/UC
This course will examine the emotion, behavior, and cognition of individuals in social situations. Topics include: social psychology methods, social perception, social cognition, attitudes, persuasion, social identity, gender identity, prejudice and discrimination, interpersonal attraction, close relationships, conformity, compliance, obedience to authority, helping behavior, aggression, group processes and social psychology applications. Multiple perspectives discussed. (L)

On-Line
9834 TBA TBA H.Morgan NET

PSYCH 41 Lifespan Development 3 units
Transferable to CSU/UC
Introduction to the scientific study of human development from conception to death. Examines the interplay of the biological, psychological, social and cultural influences on the developing human being. (L)

On-Line
9233 TBA TBA A.Buckley WNET
9329 TBA TBA H.Morgan NET

For schedule updates visit: webadvisor.yccd.edu
Psychology

**PSYCH 46 Abnormal Psychology** 3 units
*Transferable to CSU/UC*
This course introduces the scientific study of psychopathology and aberrant behaviors, broadly defined. Students will investigate abnormal behavior from a variety of perspectives such as biological, social, and cultural approaches. An integrative view of research in abnormal behavior and intervention and prevention strategies for psychological disorders will also be introduced. (L)

**Sociology**

**SOCIL 1 Introduction to Sociology** 3 units
*Transferable to CSU/UC*
Basic principles and concepts of sociology including culture, socialization, organizations, institutions, stratification, collective behavior, and social change. (L)

**SOCIL 6 Sociology of Sex and Gender** 3 units
*Transferable to CSU*
Sociological analysis of the construction, reproduction, and consequences of sex categories and gender roles. Emphasis on how gender designation of “male” and “female” impacts an individual’s life, including violence and abuse, sexual harassment, hate crimes, wage differentials and unequal opportunities. (L)

**Veterinary Technology**

**VETT 11 Veterinary Emergency and Critical Care** 3 units
*Transferable to CSU*
Emphasizes the theoretical and practical aspects of assisting the veterinarian in the management of medical and traumatic emergencies. Recognition and assessment of cardiovascular shock, respiratory crisis, gastrointestinal emergency and musculoskeletal trauma. (L,M)

**VETT 12 Intro to Veterinary Medical Math** 2 units
*Transferable to CSU*
Essential mathematical concepts and calculations, conversions, and proper articulation of fractions/decimals in healthcare applications, measurements, drug orders, and dose calculations. (L,M)

**VETT 52 Human-Animal Bond** 3 units
Special focus on human-companion animal interactions. Students will relate to animal-assisted therapy/activity, service animal and humane education programs. Students explore sociological, historical, economic, philosophical, and public policy issues regarding animals in world societies. (L)

**VETT 91 Veterinary Assisting** 3 units
Concepts of veterinary medicine needed to function effectively as a veterinary assistant, veterinary receptionist, kennel staff or animal shelter worker. This course does not lead to the AS Degree in Veterinary Technology but can be used as a step towards entry into that program.

(v) Variable Unit  (R) Repeatable  (L,M) - College level language or math skills advised
Class Definitions

☐ Day Courses (8 a.m. to 4:30 p.m.)
☐ Evening Courses: 4:30 p.m. to 10 p.m.
☐ Weekends: Saturdays & Sundays

(v) Variable Unit
(L,M) College level language or math skills advised

Use the side tab index to find class locations.
**Administration of Justice**

AJ 10  Introduction to Criminal Justice System  3 units  
*Transferable to CSU/UC*

Overview of the history and philosophy of the U.S. justice system; study of the modern criminal justice system and its components, law enforcement, courts, and corrections; identifying the roles of the various professionals within the system and their interrelationships; analysis of legal issues; study of theories of crime causation, punishment, and rehabilitation. (L)

**Anthropology**

ANTHR 1  Introduction to Physical Anthropology  3 units  
*Transferable to CSU/UC*

Study of human biology, genetics, theory of evolution, primatology, changes in humans through time, human fossil record, human variations today, significance of culture. (L)

**Biology**

BIOL 5  Human Physiology  4 units  
*Transferable to CSU/UC*

An introduction to the physiological principles, function, integration and homeostasis of the human body at the cellular, tissue, organ, organ system and organismic levels. Includes physiological topics within the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems. Prerequisite: BIOL 1 or BIOL 15. (L,M,C)

**Business Accounting**

ACCT 1L  Principles of Accounting Financial  4.5 units  
*Transferable to CSU/UC*

Accounting for business activities, general ledger, special journals, accounts receivable, cash control, depreciation, inventories, and other aspects. Same as ACCT 1, but includes computer applications for accounting partnerships and corporations. Not open for credit to students with credit in ACCT 1. Prerequisite: BCA 15 or BCA 33A or equivalent and ACCT 10A or qualifying score on mathematics part of Placement Examination. (L,M)
### Business Accounting

**ACCT 3 Computerized Accounting**  3 units  
*Transferable to CSU*

Computerized accounting using QuickBooks Pro. Basic through intermediate features for small and medium size businesses including banking, sales and customers, purchases and vendors, inventory, reports and graphs. Application of all aspects of accounting cycle. Prerequisite: ACCT 10A or equivalent. (L,M,C)

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**ACCT 6 Individual Income Taxes Federal/State**  4 units  
*Transferable to CSU*

Individual income tax preparation, forms and computations; business and professional returns; federal and state returns. Individual Income Taxes Federal/State (ACCT 6) is a CTEC approved course, which fulfills the 60 hour "qualifying education" requirement for tax preparers. A listing of additional requirements to register as a tax preparer may be obtained by contacting CTEC at P.O. Box 2890, Sacramento, CA 95812 2890, toll free by phone at (877) 850 2832, or on the Internet at www.ctec.org. Other: ACCT 10A and/or prior tax experience recommended. (L,M)

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**ACCT 9 Business Payroll Procedures**  3 units  
*Transferable to CSU*

Introduction to payroll terminology, procedures, calculations, recordkeeping, timelines, percentages, limitations, and laws that relate to maintaining payroll for business firms in California; computerized payroll procedures will also be presented. Prior accounting knowledge is not necessary. (L,M)

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**ACCT 10A General Accounting**  4 units  
*Transferable to CSU*

Introductory accounting course covering accounting principles and practices, the complete accounting cycle, and creation of financial reports. Use of proper procedures in the General Journal, Special Journals, General Ledger and Subsidiary Ledgers. Includes payroll processes, and proper Financial Reporting. (L,M)

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### Business Business Computer Applications

**BCA 15 Business Computer Applications**  3 units  
*Beginning*

*Transferable to CSU*

Develop beginning to intermediate skills using the Microsoft Office Suite. Basic features of Word, Excel, Access, and PowerPoint are covered. Hands on activities will focus on creating simple, integrated documents for business, personal and academic purposes. Typing skills are advised. (L,M)

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**BCA 26 Microsoft PowerPoint**  1 unit  
*Transferable to CSU*

Learn the basics of PowerPoint and more: create presentations, add visuals, include elements and data from other sources, modify master slides and timings. Customize, prepare for distribution and deliver presentations. Familiarity with keyboard recommended. Grades are P/NP.

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**BCA 27 Introduction to Computers**  .5 unit  
*Transferable to CSU*

Designed for the novice computer user or anyone thinking about purchasing a computer system. Introduction to the basics of hardware, software, operating systems and their uses, as well as an overview of Word, Excel, Access, and the Internet. Grades are P/NP. (L)

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**BCA 33A Introduction to Microsoft Excel**  1 unit  
*Transferable to CSU*

Learn basic features of Microsoft Excel. Including: using the interface, working with text labels, values, formulas, functions, editing and formatting. Spreadsheets designed for decision making, creating charts, list and data management. Hands on coursework that focuses on business, academic and personal applications. Grades are P/NP. (L,M,C)

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For schedule updates visit: webadvisor.clc.edu
## Business

### Business Computer Applications

**BCA 34 Advanced Microsoft Excel**

1 unit  
*Transferable to CSU*

Covers advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, financial functions, 3D formulas, and other advanced data functions. Hands on exercises emphasizing business applications. Prerequisite: BCA 33A. Grades are P/NP. (L,M,C)

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<tr>
<th>Code</th>
<th>Days</th>
<th>Times</th>
<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>7040</td>
<td>W</td>
<td>1:30PM-2:45PM &amp; M.Main</td>
<td>L400A</td>
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<tr>
<td>W</td>
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<td>2:45PM-4:55PM</td>
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<td>10/19/15 to 12/16/15</td>
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</tr>
</tbody>
</table>

**BCA 41A Windows 7**

1 unit  
*Transferable to CSU*

Gain a comprehensive understanding of Microsoft Windows 7, including the new features of the operating system. This course focuses on daily tasks such as creating and organizing files, customizing the workspace, fine tuning performance, maintaining and protecting your computer. Additional topics include using the internet, basic e-mail skills, performing searches and networking. Students are challenged to apply what they learned to real life tasks, preparing them to easily transfer skills to new situations. (L,M)

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<th>Code</th>
<th>Days</th>
<th>Times</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>5892</td>
<td>T</td>
<td>5:00PM-7:50PM</td>
<td>J.Pyzer</td>
<td>L907A</td>
</tr>
</tbody>
</table>

**BCA 42A Internet Literacy and Safety**

3 units  
*Transferable to CSU*

Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. Not open for credit to student with credit in IT 42A. (L)

<table>
<thead>
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<th>Code</th>
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<th>Instructor</th>
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<tbody>
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<td>5892</td>
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<td>5:00PM-7:50PM</td>
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<td>L907A</td>
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</tbody>
</table>

**BCA 44D Digital Imaging**

2 units  
*Transferable to CSU*

An introduction to digital photography that explores the composition and aesthetics of photography. Emphasis is on concepts and techniques of image manipulation software. The course addresses printing and displaying photographic portfolios. Demonstrates the use of digital images in webpage and graphic publications. Not open for credit to students with credit in IT 44D. (L,C)

<table>
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<th>Code</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>8977</td>
<td>W</td>
<td>5:30PM-8:20PM</td>
<td>K.Thompson</td>
<td>L906A</td>
</tr>
</tbody>
</table>

### Business General Business

**GNBUS 10 Introduction to Global Business**

3 units  
*Transferable to CSU/UC*

Survey of the diverse activities of businesses operating in a changing global environment. Examines how culture and customs, global economic systems, technology, legal factors, global business strategies, trade barriers, finance, and human relations interact to affect U.S. business policies and practices. Covers factors that affect a business' ability to achieve its organizational goals and competitive advantage including entrepreneurship, organizational design and structure, leadership, human resource management and practices, communications, leadership and innovation, marketing and consumer behavior, e business, legal issues, accounting, financial management and investing options. (L)

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<th>Code</th>
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<th>Times</th>
<th>Instructor</th>
<th>Room</th>
</tr>
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<tbody>
<tr>
<td>5892</td>
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<td>5:00PM-7:50PM</td>
<td>J.Pyzer</td>
<td>L907A</td>
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</tbody>
</table>

**GNBUS 25 Career Planning and Development**

3 units  
*Transferable to CSU*

Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span. Each student will construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in COUNS 25. (L)

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<tbody>
<tr>
<td>9268</td>
<td>TBA</td>
<td>TBA</td>
<td>H.Morgan</td>
<td>NET</td>
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</tbody>
</table>

**GNBUS 52 Business English**

3 units

A review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in OA 52. (L)

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<th>Code</th>
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<tr>
<td>7094</td>
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<td>J.Rodgers</td>
<td>L907A</td>
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</table>

### Business Management

**MGMT 5 Introduction to Supervision**

3 units  
*Transferable to CSU*

Introduction to the role of the supervisor and understanding of the basic fundamentals of supervision. A practical course designed for the potential working supervisor. (L)

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<tbody>
<tr>
<td>9988</td>
<td>TBA</td>
<td>TBA</td>
<td>J.Pyzer</td>
<td>NET</td>
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</tbody>
</table>

**MGMT 10 Principles of Management**

3 units  
*Transferable to CSU*

Managerial and organizational theory and practice; planning, organizing, influencing, and controlling; focus on the role, functions, and responsibilities of management in a contemporary organization. (L)

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<th>Code</th>
<th>Days</th>
<th>Times</th>
<th>Instructor</th>
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<tr>
<td>8977</td>
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<td>5:30PM-8:20PM</td>
<td>K.Thompson</td>
<td>L906A</td>
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</tbody>
</table>

(v) Variable Unit  
(R) Repeatable  
(L,M) - College level language or math skills advised
## Business Office Administration

### OA 15A Beginning Keyboarding
- **Transferable to CSU**
- Acquire basic beginning level of keyboarding skills and basic document formatting. Not open for credit to students with credit in OA 15A1, OA 15A2 and OA 15A3.

<table>
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<tr>
<th>Code</th>
<th>Days</th>
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<tr>
<td></td>
<td>MW</td>
<td>8:55AM 10:15AM</td>
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</table>

### OA 15B Intermediate Keyboarding
- **Transferable to CSU**
- Refinement of basic keyboarding and document formatting skills to more advanced speed and accuracy levels. Pre requisite: OA 15A or ability to key at 30 net words a minute. Not open for credit to students with credit in OA 15B1, OA 15B2, and OA 15B3. (L)

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<th>Days</th>
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<td>MW</td>
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</table>

### OA 17A Word Processing I
- **Transferable to CSU**
- Introduction to basic word processing operations such as document formatting, editing, saving and retrieving, printing, creating tables and charts; inserting images, shapes, and WordArt. Keyboarding speed of 20 words a minute or faster is recommended. (L)

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<td>MW</td>
<td>11:25AM 12:45PM</td>
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### OA 22 Machine Calculation
- **Transferable to CSU**
- Skill development in the operation of the electronic display and printing calculators. Functions include: addition, subtraction, multiplication, division, memory, percentages, and interest calculations to solve typical business problems. Speed and accuracy by touch method emphasized. (L,M)

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<tbody>
<tr>
<td>2222</td>
<td>M</td>
<td>5:30PM 6:20PM &amp;</td>
<td>T.Williams L400A</td>
<td></td>
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<tr>
<td></td>
<td>M</td>
<td>6:30PM 7:45PM</td>
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</table>

### OA 51 Keyboarding
- Develop basic keyboarding skills necessary for efficient data entry through a traditional alphanumeric keyboard. Designed for non secretarial, non clerical students: Instruction will be on the personal computer. Not open for credit to students with credit in OA 15A, 15B, or 15C. Grades are P/NP. (L)

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### OA 53 Filing
- Introduction to the methods in coding and filing business correspondence for manual storage and retrieval. Filing systems covered include alphabetic, serial numeric, terminal digit numeric, subject, and geographic. (L)

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<td>MW</td>
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<td>08/17/15 to 10/16/15</td>
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### OA 54A Beginning Medical Terminology
- Familiarization with medical terminology from programmed text outlining word structure, definitions, and usage. Primarily intended for those who are preparing for a career in health or business, with an emphasis on clerical support staff responsibilities. Not open for credit to students with credit in SEC 54F or OA 54. (L)

<table>
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<tr>
<td></td>
<td>MW</td>
<td>6:55PM 8:20PM</td>
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</table>

### OA 54B Advanced Medical Terminology
- Continuation of OA 54A; further development and refinement of medical terminology skills; primarily intended for those who are preparing for a career in health or business with an emphasis on clerical support staff responsibilities. Prerequisite: OA 54A.

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<td>MW</td>
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<td>72 hours of course work are required for 2 unit credit.</td>
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### OA 60 General Office Procedures
- Skills and procedures necessary in an automated office. Office information systems technology and procedures; telecommunications; information processing; mail and phone systems; time management; public relations and human relations skills; and ethics. Not open for credit to students with credit in OA 60L. Prerequisite: OA 15A. (L,M)

<table>
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<th>Days</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>7282</td>
<td>T</td>
<td>8:30AM 11:20AM</td>
<td>Lake Staff L906A</td>
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</table>

### OA 63 Legal Office Procedures
- This class explores the legal office environment, current legal office procedures and preparation of legal documents using up to date office technology. Recommended: OA 15A3 and OA 17A,(L,M,C)

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<tr>
<td>9833</td>
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<td>TBA</td>
<td>T.Williams</td>
<td>NET</td>
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</table>

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For schedule updates visit: webadvisor.clc.edu
Business

Real Estate

RE 91 California Real Estate Practices 3 units
The actual practice of real estate by putting what is learned in principles and life to use. Covers laws and regulations affecting dynamic and ever changing subjects such as: capital gains treatment of taxes, loan brokerage fees, interest rates, government participation loans, recovery fund amounts, agency relationships, Easton liabilities and other vital changes. Required course for Real Estate Broker License Examination and Real Estate Appraiser License Examination. Prerequisite: RE 30. (L,M)

Cooperative Work Experience Education

CWEE 44B 2nd Semester General v1-6 units
Work Experience
Transferable to CSU
Coordination of intermediate level on the job learning with college experience to develop desirable work habits, attitudes, and career awareness through supervised “PAID” or “VOLUNTEER” employment. A maximum of sixteen (16) semester units can be earned in General Work Experience during a student’s enrollment within Yuba Community College District with a six (6) unit maximum in any one semester. Students enrolled in this class are not eligible for other Cooperative Work Experience/Internship classes during the same semester. Students may not exceed sixteen (16) units in the combination of programs (CWEE 44A/44B/44C/44D, CWEE 45A/45B or INTRN 46A/46B). Co requisite: Must have PAID or VOLUNTEER position. Grades are P/NP. (L)

Lake Campus
1505 TBA TBA S.Harris

CWEE 44C 3rd Semester General v1-6 units
Work Experience
Transferable to CSU
Coordination and coordination of the development of more advanced level skills, work habits, attitudes, and career awareness through supervised “PAID” or “VOLUNTEER” employment. A maximum of sixteen (16) semester units can be earned in General Work Experience during a student’s enrollment within Yuba Community College District, with a six (6) unit maximum in any one semester. Students enrolled in this class are not eligible for other Cooperative Work Experience/Internship classes during the same semester. Students may not exceed sixteen (16) units in the combination of programs (CWEE 44A/44B/44C/44D, CWEE 45A/45B or INTRN 46A/46B). Co requisite: Must have PAID or VOLUNTEER position. Grades are P/NP.

Lake Campus
1506 TBA TBA S.Harris

CWEE 44D 4th Semester General v1-6 units
Work Experience
Transferable to CSU
Coordination and final development of proficient and advanced level skills, work habits, attitudes, and career awareness through supervised “PAID” or “VOLUNTEER” employment. A maximum of sixteen (16) semester units can be earned in General Work Experience during a student’s enrollment within Yuba Community College District, with a six (6) unit maximum in any one semester. Students enrolled in this class are not eligible for other Cooperative Work Experience/Internship classes during the same semester. Students may not exceed sixteen (16) units in the combination of programs (CWEE 44A/44B/44C/44D, CWEE 45A/45B or INTRN 46A/46B). Co requisite: Must have PAID or VOLUNTEER position. Grades are P/NP.

Lake Campus
1507 TBA TBA S.Harris

CWEE 45B 2nd Semester Occupational v1-8 units
Work Exp Paid
Transferable to CSU
Coordination of on the job learning within career path or occupation choice to improve employment skills and career goals, through supervised “PAID” employment. This course may be repeated up to 3 times. A maximum of sixteen (16) semester units can be earned in Occupational Work Experience during a student’s enrollment within Yuba Community College District, with an eight (8) unit maximum in any one semester. Students enrolling in this class are not eligible for other Cooperative Work Experience/Internship classes during the same semester. Students may not exceed sixteen (16) units in the combination of programs (CWEE 44A/44B/44C/44D, CWEE 45A/45B or INTRN 46A/46B). Co requisite: Must have PAID position. Grades are P/NP. (Repeatable: May be taken four times only). (L)

Lake Campus
1508 TBA TBA S.Harris

Counseling

COUNS 10 College Success 3 units
Transferable to CSU/UC
Study skills and knowledge necessary for college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, use of technology and other resources. (L)

Lake Campus
4144 F 9:00AM 11:50AM H.Morgan L906A
### Counseling

**COUNS 25 Career Planning and Development**  
3 units  
Transferable to CSU  
Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span, each student will construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25. (L)

**COUNS 35 College Study Skills**  
1 unit  
Transferable to CSU  
Improvement of study skills including reading comprehension, note taking, time management, and test taking strategies. Grades are P/NP. (L)

### Culinary

**CUL 3A Basic Food Preparation**  
3 units  
Transferable to CSU  
Basic modern restaurant cooking techniques such as sauce making, meat cutting, lunch and dinner entree preparation. Use and operation of food service machines and equipment. (L)

**CUL 3B Advanced Food Preparation**  
3 units  
Transferable to CSU  
Advanced modern restaurant cooking methods, such as Grade Manager, French stock and sauce making, advanced principles of meat cookery, advanced meat & seafood fabrication and identification, and advanced vegetable and starch identification and cookery. Prerequisite: CUL 3A. (L,M)

**CUL 4A Beginning Baking**  
3 units  
Transferable to CSU  
Modern basic baking techniques that include bread making, modern basic desserts, and pastries techniques. Preparation takes place in the student operated restaurant kitchen. (L)

**CUL 4B Advanced Baking**  
3 units  
Transferable to CSU  
Modern advanced baking techniques and methods including French pastry and dessert making, artisanal bread making and savory baking items in which preparation takes place in the student operated bake shop. Prerequisite: CUL 4A. (L,M)

**CUL 54 Sanitation, Safety, and Storage**  
.5 unit  
Preparation for the ServSafe Certification course and examination. The ServSafe program trains both managers and employees to guard against food borne illnesses. Meets the State of California (Cambell Bill) requirement for Certified Food Handler. Grades are P/NP. (L)

**CUL 59A Basic Restaurant Operations**  
4 units  
Set up and operations of the campus restaurant, including planning, preparing, cooking, and serving food in the student operated restaurant. (L)

**CUL 59B Advanced Restaurant Operations**  
4 units  
Set up and management of the campus restaurant, including scheduling, marketing, inventory menu planning and costing. Prerequisite: CUL 59A. (L)

**CUL 60 Advanced Foods and Catering**  
2 units  
Plan, prepare, and serve several large and small catered events during the semester. (L,M)

**CUL 65 Food Service Operation and Management**  
2 units  
Nature and importance of food service management, including planning, organizing, controlling, and developing a realistic and dynamic personnel program. (L)
**Early Childhood Education**

**ECE 1C Positive Social Development**  
**Young Child**  
*Transferable to CSU*  
Designed to help teachers and caregivers of young children to establish relationships with children and apply principles of behavior management. Basic principles include helping young children develop positive self esteem, enter into group play, form friendships, and learn pro social behavior. (L)

**On Line**  
9006  TBA  TBA  L.Daly  NET

**ECE 2A Administration of Children's Centers**  
*Transferable to CSU*  
Administrative skills, knowledge, and techniques needed to organize and operate a child development center. Emphasis on budget, program management, regulatory laws, and development of policies and procedures. (L)

**Lake Campus**  
4152  T  6:30PM 9:20PM  L.Daly  L715C

**ECE 3 Child Growth and Development**  
*Transferable to CSU/UC*  
This course examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There will be an emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual difference and analyze characteristics of development at various stages. Designed as a foundation course for careers in ECE, Education, Human Services, Health and related fields. (L)

**Lake Campus**  
4153  M  6:30PM 9:20PM  L.Daly  L715C

**ECE 17 The Exceptional Child**  
*Transferable to CSU*  
Focus on identification of children with special needs, resource and referral, full inclusion, activities and teaching strategies within the preschool setting. Typical and exceptional development, family partnerships, the IEP (individual education plan), and IFSP (individual family service plan) and approaches to environment, behavior, and planning are topics for individual and group study. (L)

**Lake Campus**  
4765  W  6:30PM 9:20PM  L.Daly  L715C

**Early Childhood Education**

**ECE 31 Child, Family, Community**  
*Transferable to CSU/UC*  
An examination of the developing child in a societal context focusing on the interrelationship of family, school and community and emphasizes historical and socio cultural factors. The processes of socialization and identity development will be highlighted, showing the importance of respectful, reciprocal relationships that support and empower families. Not open for credit to student with credit in FCS 31. (L)

**On Line**  
9489  TBA  TBA  L.Daly  NET

**ECE 39 Children's Literature**  
*Transferable to CSU*  
Introduction to children’s literature: history, elements, and types of books of interest to children from birth through eight years old. Students will read, share, and plan activities around classical, cultural, and award winning books. Methods of selecting and evaluating books will be applied. Not open for credit to student with credit in ENGL 39. (L)

**Lake Campus**  
1472  TH  6:30PM 9:20PM  L.Daly  L715C

**Economics**

**ECON 1A Elementary Economics Macro**  
*Transferable to CSU/UC*  
Economic principles, problems, and policies. Theories related to various economic problems and policies, i.e., Inflation, recession, taxation, poverty, agriculture, economic development, the environment. Includes possible solutions to these problems. Emphasizes macro economics. (L)

**Lake Campus**  
3315  M  1:00PM 3:50PM  J.Hanson  L901A

**On Line**  
9249  TBA  TBA  J.Hanson  NET

**English**

**ENGL 1A College Composition and Reading**  
*Transferable to CSU/UC*  
Development of analytical reading and the writing of college level essays, including critical analysis, rhetorical forms, and collegiate research. Prerequisite: Satisfactory score on Placement Examination OR a grade of “C” or better in ENGL 51. (L)

**Lake Campus**  
1063  TTH  9:30AM 11:20AM  Lake Staff  L905A  
5235  TTH  1:00PM 2:50PM  Lake Staff  L905A  
5236  MW  6:30PM 8:20PM  Lake Staff  L905A

(v) Variable Unit  (R) Repeatable  (L,M) - College level language or math skills advised
<table>
<thead>
<tr>
<th>CODE</th>
<th>DAYS</th>
<th>TIMES</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
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</thead>
<tbody>
<tr>
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<td>Critical Thinking/Advanced Composition</td>
<td>3 units</td>
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<tr>
<td>ENVTC 21 Water Treatment Plant Operation</td>
<td>3 units</td>
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<tr>
<td>ENVTC 24 Wastewater Treatment Plant Operation Level 1</td>
<td>3 units</td>
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<tr>
<td>FIRTC 1 Fire Protection Organization</td>
<td>3 units</td>
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</tbody>
</table>
### Fire Technology

**FIRTC 2 Fire Prevention Technology** 3 units
*Transferable to CSU*

Provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationship of fire prevention with fire safety education, detection, and suppression systems. Not open for credit to student with credit in FIRSC 12. (L)

**Instructor**: Lake Staff

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<th>Code</th>
<th>Days</th>
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<tr>
<td>1481</td>
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</table>

### Health Education

**HLTH 1 Health and Life Style Choices** 3 units
*Transferable to CSU/UC Unit limit*

Issues include wellness, functioning optimally, and promoting healthy behavior changes. Topics explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

**Instructor**: J. Mabry

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**HLTH 13 Nutrition and Life Fitness** 3 units
*Transferable to CSU/UC Unit limit*

The analysis and evaluation of current practices and theories regarding nutrition and exercise and their relationship to weight control and physical fitness. Individualized exercise prescription and nutrition analysis will be completed by each student. Not open for credit to student with credit in FCS 11. (L)

**Instructor**: E. Weiss

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<tr>
<td>1501</td>
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<td>L904A</td>
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### History

**HIST 17A United States History** 3 units
*Transferable to CSU/UC Unit limit*

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of the California State University Title 5 40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

**Instructor**: R. Jones

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### Humanities

**HUMAN 5 Art Appreciation** 3 units
*Transferable to CSU/UC*

Introduction to art appreciation with an emphasis on basic 2D, 3D, and film mediums and their relationships to humanities. Historical and contemporary work with a multicultural focus will be emphasized. Not open for credit to student with credit in ART 5. (L)

**Instructor**: C. Rudd

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### Human Services

**HUSEV 10 Introduction to Human Services** 3 units
*Transferable to CSU*

Survey of human services and social work; an exploration of helping skills as applied to such human problems as poverty, parenting, education, substance abuse, illness, and mental health. (L)

**Instructor**: S. Harris

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<td>6646</td>
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<td>L601A</td>
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**HUSEV 20 Intro to Chemical Dependency Studies** 3 units
*Transferable to CSU*

Overview of major topics in the study of drug abuse and dependency, i.e. history, drugs of abuse, models of prevention, addiction and treatment, and local and national policy. (L)

**Instructor**: D. Johnson

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**HUSEV 23 Legal/ Ethical Aspects of Human Services** 3 units
*Transferable to CSU*

Introduction to the legal/ethical responsibilities of Human Service workers and Chemical Dependency Counselors, with emphasis on confidentiality and the legal concept of privilege. All federal/state laws regarding the counselor/client relationship, client’s rights, child abuse reporting, etc., will be discussed. Emphasis on the obligation of the counselors to the clients, their families, and society. (L)

**Instructor**: D. Harris

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</table>
Human Services

HUSEV 26A Supervised Field Work Practicum 2 units
Transferable to CSU
Introduction to supervised fieldwork practice, and the basic functions of human service work in a variety of settings, including substance related treatment services. Securing field placement in a human service agency. Orientation to the placement agency, including professional behavior and appearance, mock interviews, and observation of professionals in the field. Understanding the fieldwork recording and reporting requirements. Meets California Association of Alcoholism and Drug Abuse Counselors requirements. Prerequisite: HUSEV 23. (L)

Lake Campus
1494 TH 5:00PM 5:50PM & D.Harris L601A
TBA TBA
+Additional hours for lab to be arranged with instructor.

HUSEV 28 Skills & Techniques of Group Counseling 3 units
Transferable to CSU
This course is designed to provide and overview of the basic skills and techniques used in group counseling and practices including ethical issues related to the field of group work. Topics included are communication skills in a group setting, theories of group counseling, best practices, guidelines and diversity issues. (L)

Lake Campus
4111 T 3:30PM 6:20PM S.Harris L601A

HUSEV 35 Addiction and Domestic Violence 1 unit
Transferable to CSU
Overview of factors contributing to and eliciting explosive behavior responses in adults and children where substance abuse occurs in the home. Not open for credit to student with credit in HUSEV 65. Grades are P/NP. (L)

Lake Campus
1504 M 4:00PM 4:50PM D.Johnson L601A

Learning Assistance

LEARN 120C Beginning Basic Studies 3 units
General review of basic concepts of reading, writing, and math based on skills learned in 120A and B. Grades are P/NP.

Lake Campus
1531 WF 8:30AM 9:25AM & Lake Staff L142A
WF 9:25AM 10:45AM

LEARN 122 Basic Studies 1 unit
Reviews of basic concepts in arithmetic, grammar, and reading, as well as strategies for preparing for the GED exam. Not open for credit to students with credit in LEARN 120. Grades are P/NP.

Lake Campus
4100 WF 11:00AM 11:55AM & Lake Staff L142A
WF 11:55AM 12:20PM
10/12/15 to 12/11/15
27 hours of course work is required for 1 unit.

LEARN 172 Real Life Math 1 unit
Developmental sequence of increasing difficulty in mathematical computations as they apply to real life situations focusing on addition, subtraction, multiplication, division, fractions, percentages, and decimals. Grades are P/NP.

Lake Campus
4208 M 8:30AM 8:40AM & Lake Staff L142A
M 8:40AM 10:50AM
48 hours of course work is required for 1 unit

LEARN 251 Academic Evaluation .5 unit
Designed for students who wish to better understand their individual spectrum of learning aptitudes including current achievement levels. Eligibility for academic accommodations may be considered based on testing information using step by step guidelines mandated by the California Community College System. Grades are P/NP.

Lake Campus
4213 TBA TBA Lake Staff L142A
Enrollment in this class by instructor approval only.

Mathematics

MATH 50 Elementary Algebra 4 units
Introductory algebra. Topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: MATH 111 with a grade of “C” or better or qualifying score on Placement Examination. (L)

Lake Campus
4238 TTH 1:00PM 2:50PM H.Lyons L906A
5277 TTH 3:30PM 5:20PM M.Papin L603A

For schedule updates visit: webadvisor.clc.edu
# Clear Lake Campus Schedule of Classes
## Mathematics

**MATH 52 Intermediate Algebra** 4 units  
Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L) Prerequisite: MATH 50 with a grade of "C" or better. (L,M)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
MATH 52 | | | | |
| (v) Variable Unit | | | | |

**MATH 110 Arithmetic for College Students** 3 units  
Whole numbers, fractions, mixed numbers, and decimals. Concepts of prime and composite numbers and prime factorization; ratio, proportion, percent; rounding and estimating sums, differences, products and quotients. Applications and the reasonableness of answers are stressed. Concepts, language usage, and reasoning skills are emphasized. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
MATH 110 | | | | |
| (v) Variable Unit | | | | |

**MATH 111 Prealgebra** 4 units  
Seeks to develop algebraic thinking. Topics include: operations on the rational numbers; exponents; the order of operations; the real numbers and their decimal number representation; the field axioms; introduction to algebra; graphing in two dimensions; percent, ratio, proportion; basic geometry; conversion of units and problem solving using equations. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
MATH 111 | | | | |
| (v) Variable Unit | | | | |

## Psychology

**PSYCH 1A General Psychology** 3 units  
Transferable to CSU/UC  
General introduction to psychology as a science. Topics include, perception, learning, development, motivation, personality, abnormal behavior, and biological and social basis of behavior. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
PSYCH 1A | | | | |
| (v) Variable Unit | | | | |

**PSYCH 22 Social Psychology** 3 units  
Transferable to CSU/UC  
This course will examine the emotion, behavior, and cognition of individuals in social situations. Topics include: social psychology methods, social perception, social cognition, attitudes, persuasion, social identity, gender identity, prejudice and discrimination, interpersonal attraction, close relationships, conformity, compliance, obedience to authority, helping behavior, aggression, group processes and social psychology applications. Multiple perspectives discussed. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
PSYCH 22 | | | | |
| (v) Variable Unit | | | | |

**PSYCH 31 Lifespan Development** 3 units  
Transferable to CSU/UC  
Introduction to the scientific study of human development from conception to death. Examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
PSYCH 31 | | | | |
| (v) Variable Unit | | | | |

**PSYCH 46 Abnormal Psychology** 3 units  
Transferable to CSU/UC  
This course introduces the scientific study of psychopathology and aberrant behaviors, broadly defined. Students will investigate abnormal behavior from a variety of perspectives such as biological, social, and cultural approaches. An integrative view of research in abnormal behavior and intervention and prevention strategies for psychological disorders will also be introduced. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
PSYCH 46 | | | | |
| (v) Variable Unit | | | | |

## Philosophy

**PHIL 1 Introduction to Philosophy** 3 units  
Transferable to CSU/UC  
To introduce students to the nature and practice of philosophic inquiry by focusing on traditional philosophic issues from a multicultural perspective. Particular emphasis will be given to classic Western philosophers as well as classic Eastern sources. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
PHIL 1 | | | | |
| (v) Variable Unit | | | | |

**PHIL 12 Critical Thinking** 3 units  
Transferable to CSU/UC  
A basic introduction to critical thinking skills emphasizing their application to everyday decision making. Topics include: definitions of critical thinking, language and meaning, claims and reasons, argument and inference, argument identification and reconstruction, inductive reasoning, deductive reasoning, underlying assumptions, evaluating assumptions, assumptions and evidence, worldviews as a context for critical thought, evaluating arguments, sound and fallacious reasoning, informal fallacies, casual inference, and scientific method. (L)

**Code** | **Days** | **Times** | **Instructor** | **Room** |
---|---|---|---|---|
PHIL 12 | | | | |
| (v) Variable Unit | | | | |

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(v) - Variable Unit  
(R) - Repeatable  
(L,M) - College level language or math skills advised
### Reading

**READ 105 Pre Collegiate Reading Skills**  3 units  
Emphasis on paragraph and passage comprehension, vocabulary development, and basic study reading techniques. Concurrent enrollment in ENGL 105 recommended. Not open for credit to student with credit in READ 110L. Prerequisite: READ 110B with a passing grade or credit or satisfactory score on placement examination and appropriate skills and knowledge.

**Lake Campus**

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<td>L150B</td>
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### Sociology

**SOCIL 10 Sociology of Marriage and Family**  3 units  
Transferable to CSU/UC  
Sociological analysis of marriage and family, including history, cross-cultural comparison, gender roles, sexuality, parenthood, and contemporary debates about family values, form, and function. (L)

**Lake Campus**

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<td>D.Harris</td>
<td>L907A</td>
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</table>

### Spanish

**SPAN 1 Elementary Spanish Part 1**  4 units  
Transferable to CSU/UC (Unit limit)  
Introduction to the language and culture of the Spanish speaking world. Includes the development of listening, speaking, reading, and writing Spanish with an emphasis on the communicative skills as well as the fundamentals of Spanish grammar. This course is equivalent to one year of high school Spanish. (L)

**Lake Campus**

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<tr>
<td>7255</td>
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<td>4:30PM-6:20PM</td>
<td>M.Carpenter</td>
<td>L906A</td>
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**SPAN 10 Introduction to Spanish**  3 units  
Transferable to CSU  
=Study of elementary Spanish with an emphasis in proficiency, including grammar, vocabulary, pronunciation, and communication. (L)

**Lake Campus**

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<td>6:30PM-9:20PM</td>
<td>M.Carpenter</td>
<td>L906A</td>
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### Speech

**SPECH 1 Public Speaking**  3 units  
Transferable to CSU/UC  
Principles of effective oral communication applied to several public speaking assignments which emphasize the development of support and organization of ideas, audience analysis, public speaking anxiety, and effective delivery styles. Prerequisite: ENGL 51 or qualifying score on Placement Examination. (L)

**Lake Campus**

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### Statistics

**STAT 1 Introduction to Statistical Methods**  4 units  
Transferable to CSU/UC  
The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision making. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi square and t tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, social sciences, psychology, life science, health science, and education. Prerequisite: MATH 52. (L)

**Lake Campus**

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<td>MW</td>
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<td>L902A</td>
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### Welding

**WELD 30 Gas Welding**  2 units  
Transferable to CSU  
Gas welding processes: background, safety, applications and methods of operation; welding, burning, brazing and soldering.

**Lake Campus**

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<td>L500A</td>
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<td>TTH</td>
<td>5:30PM-6:50PM</td>
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**WELD 85 Structural Design and Fabrication**  4 units  
Structural weld design and fabrication of weldments. Operation of mechanized iron workers, tubular benders, and press brake operations. Blueprint reading, welding symbols, cost estimation, layout techniques, and use of metal fabrication equipment will be used to complete projects. Prerequisite: WELD 10 or 20. (M)

**Lake Campus**

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<td>TH</td>
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### Non-Credit Classes

**LEARN 590 Supervised Tutoring**  Lab units  
Individualized and group assistance in specific courses.

**Lake Campus**

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<td>TBA</td>
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<td>L142A</td>
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Enrollment in this class by instructor approval only.
Class Definitions

- Day Courses (8 a.m. to 4:30 p.m.)
- Evening Courses: 4:30 p.m. to 10 p.m.
- Weekends: Saturdays & Sundays

(v) Variable Unit
(R) Repeatable
(L,M) College level language or math skills advised
YCCD eLearning & Instructional Television Courses

The YCCD eLearning and Instructional Television courses are specifically designed to meet the educational lifestyle of Yuba Community College District’s students. Students may take a course while at home, work, at a high school, or on another one of YCCD’s campuses. Some faculty may require you to come to a YCCD campus for an orientation, review, and examination.

Learning Management System: Canvas is the Learning Management System we use for our Online/ITV courses. Log into Canvas using the same ID and Password that you use for WebAdvisor/Portal.

Successful students must: 1) Have reliable access to a computer and the internet; 2) Commit to 10 hours per week, per course; 3) Use good time management; 4) Check your course early and often.

New to Online Learning? Complete one or more of these one unit courses prior to taking an online course to sharpen the skills needed for online research and online learning.

EDUC/MCOMM 40: Intro to Online Learning, LIBSC 1: Basic Research, BCA 42A: Internet Literacy/Safety

How to order books: Textbooks can be purchased via the campus bookstore online, by phone or in person. For contact information and hours go to www.yuba-ccd bkstr.com

Exam proctoring is available for ITV & Online courses. Contact jobryan@yccd.edu or 530-741-6754

Television access to the following cable TV companies: Comcast Cable, Channel 18 (Yuba, Sutter);

Problems logging into Canvas contact: helpdesk@yccd.edu
Problems once you’re logged into Canvas: select the help tab in the upper right corner and submit a ticket.

For additional info call: 530-741-6754.

MyCampus Portal course materials
If your instructor uses MyCampus Portal to post class materials, you will need to log into the MyCampus Portal to locate your Course Site. http://yc.yccd.edu/campus/mycampus.aspx
YCCD eLearning – Fall 2015

Orientation & User Guides for Canvas are available online: http://de.yccd.edu

ITV courses are archived & available in Canvas or broadcast on the following cable channel: Yuba/Sutter–Comcast Cable, Ch. 18

If you need an ITV course captioned, contact DSPS prior to the start of classes. 530-741-6795 or 530-661-5797

Instructional Television - ITV

<table>
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<tbody>
<tr>
<td>ANTHR 2: Cultural Anthropology</td>
<td><a href="mailto:jgreen@yccd.edu">jgreen@yccd.edu</a></td>
</tr>
<tr>
<td>ECE 32: Parenting</td>
<td><a href="mailto:msalluzz@yccd.edu">msalluzz@yccd.edu</a></td>
</tr>
<tr>
<td>ENGL 30A: Intro to American Literature I</td>
<td><a href="mailto:tramsey@yccd.edu">tramsey@yccd.edu</a></td>
</tr>
<tr>
<td>ENGL 36: American Ethnic Voices</td>
<td><a href="mailto:bcondrey@yccd.edu">bcondrey@yccd.edu</a></td>
</tr>
<tr>
<td>ENGL 46A: Intro to English Literature I</td>
<td><a href="mailto:redmunds@yccd.edu">redmunds@yccd.edu</a></td>
</tr>
<tr>
<td>HLTH 1: Health &amp; Life Style Choices</td>
<td><a href="mailto:awillson@yccd.edu">awillson@yccd.edu</a></td>
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<tr>
<td>HLTH 4: Psychosocial Health</td>
<td><a href="mailto:jkreft@yccd.edu">jkreft@yccd.edu</a></td>
</tr>
<tr>
<td>MATH 21: Plane Trigonometry</td>
<td><a href="mailto:kwardlaw@yccd.edu">kwardlaw@yccd.edu</a></td>
</tr>
<tr>
<td>MATH 50: Elementary Algebra</td>
<td><a href="mailto:smlacks@yccd.edu">smlacks@yccd.edu</a></td>
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<tr>
<td>MCOMM 2: Intro to Mass Communications</td>
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<tr>
<td>POLSC 1: Intro to American Government</td>
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<tr>
<td>SOCIL 1: Intro to Sociology</td>
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</table>

ITV courses include a YCCD eLearning component - Canvas. Course syllabi and archived lectures will be posted in Canvas.

YCCD eLearning – Online Courses

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<td><a href="mailto:sspina@yccd.edu">sspina@yccd.edu</a></td>
</tr>
<tr>
<td>ACCT 9: Business Payroll Procedures</td>
<td><a href="mailto:jhanson@yccd.edu">jhanson@yccd.edu</a></td>
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<tr>
<td>AG 13: Marketing</td>
<td><a href="mailto:jfairchi@yccd.edu">jfairchi@yccd.edu</a></td>
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<tr>
<td>AG/MGMT 14: Entrepreneurship</td>
<td><a href="mailto:cpeterso@yccd.edu">cpeterso@yccd.edu</a></td>
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<tr>
<td>AG 45: Principles of Animal Science</td>
<td><a href="mailto:basmus@yccd.edu">basmus@yccd.edu</a></td>
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<td>AG 45: Principles of Animal Science</td>
<td><a href="mailto:bartrong@yccd.edu">bartrong@yccd.edu</a></td>
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<tr>
<td>ASTRO 1: Introduction to Astronomy</td>
<td><a href="mailto:jlahert@yccd.edu">jlahert@yccd.edu</a></td>
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<td>BCA 15: Business Computer Appl.-Beg.</td>
<td><a href="mailto:scox@yccd.edu">scox@yccd.edu</a></td>
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<tr>
<td>BCA 22A: Introduction to Word</td>
<td><a href="mailto:dmcgill@yccd.edu">dmcgill@yccd.edu</a></td>
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<td><a href="mailto:brown@yccd.edu">brown@yccd.edu</a></td>
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<td>COMSC 6: Basic Language Programming</td>
<td><a href="mailto:shepard@yccd.edu">shepard@yccd.edu</a></td>
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<td><a href="mailto:djoksch@yccd.edu">djoksch@yccd.edu</a></td>
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<td>COMSC 20: Beg Web Publishing w/HTML</td>
<td><a href="mailto:shepard@yccd.edu">shepard@yccd.edu</a></td>
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<tr>
<td>COUNS 10: College Success</td>
<td><a href="mailto:gbrown@yccd.edu">gbrown@yccd.edu</a></td>
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<td>COUNS/GNBUS 25: Career Plan/Develop</td>
<td><a href="mailto:hmorgan@yccd.edu">hmorgan@yccd.edu</a></td>
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<tr>
<td>ECE 1B: Introduction to Curriculum</td>
<td><a href="mailto:mwagener@yccd.edu">mwagener@yccd.edu</a></td>
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<tr>
<td>ECE 1C: Positive Social Development</td>
<td><a href="mailto:ldaly@yccd.edu">ldaly@yccd.edu</a></td>
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<td>ECE 3: Child Growth &amp; Development</td>
<td><a href="mailto:mwagener@yccd.edu">mwagener@yccd.edu</a></td>
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<td><a href="mailto:gmadrid@yccd.edu">gmadrid@yccd.edu</a></td>
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<tr>
<td>ECE 31: Child, Family &amp; Community</td>
<td><a href="mailto:ldaly@yccd.edu">ldaly@yccd.edu</a></td>
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<tr>
<td>ECOL 10: Environment-Concepts &amp; Issues</td>
<td><a href="mailto:keder@yccd.edu">keder@yccd.edu</a></td>
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YCCD eLearning – Online Courses

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<td>ECOL 12: Marine Ecology</td>
<td><a href="mailto:dcamery@yccd.edu">dcamery@yccd.edu</a></td>
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<tr>
<td>ECON 1A: Elementary Economics-Macro</td>
<td><a href="mailto:jhanson@yccd.edu">jhanson@yccd.edu</a></td>
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<tr>
<td>ECON 1B: Elementary Economics-Micro</td>
<td><a href="mailto:dmcgill@yccd.edu">dmcgill@yccd.edu</a></td>
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<tr>
<td>ENGL 1A: College Composition &amp; Reading</td>
<td><a href="mailto:tramsey@yccd.edu">tramsey@yccd.edu</a></td>
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<tr>
<td>ENGL 1A: College Composition &amp; Reading</td>
<td><a href="mailto:gkemle@yccd.edu">gkemle@yccd.edu</a></td>
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<tr>
<td>ENGL 1A: College Composition &amp; Reading</td>
<td><a href="mailto:kferns@yccd.edu">kferns@yccd.edu</a></td>
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<tr>
<td>ENGL 1B: Critical Thinking/Writing Literature</td>
<td><a href="mailto:bcondrey@yccd.edu">bcondrey@yccd.edu</a></td>
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<tr>
<td>ENGL 1B: Critical Thinking/Writing Literature</td>
<td><a href="mailto:tramsey@yccd.edu">tramsey@yccd.edu</a></td>
</tr>
<tr>
<td>ENGL 1C: Critical Thinking/Adv. Comp.</td>
<td><a href="mailto:kkoenig@yccd.edu">kkoenig@yccd.edu</a></td>
</tr>
<tr>
<td>ENGL 36: American Ethnic Voices</td>
<td><a href="mailto:kferns@yccd.edu">kferns@yccd.edu</a></td>
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<tr>
<td>GNBUS 10: Intro to Global Business</td>
<td><a href="mailto:dpbates@yccd.edu">dpbates@yccd.edu</a></td>
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<td>GNBUS 10: Intro to Global Business</td>
<td><a href="mailto:dmcgill@yccd.edu">dmcgill@yccd.edu</a></td>
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<td>HIST 5A: World Civilizations</td>
<td><a href="mailto:sfrazier@yccd.edu">sfrazier@yccd.edu</a></td>
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<tr>
<td>HIST 5B: World Civilizations</td>
<td><a href="mailto:sfrazier@yccd.edu">sfrazier@yccd.edu</a></td>
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<tr>
<td>HIST 17A: U.S. History</td>
<td><a href="mailto:tsmith@yccd.edu">tsmith@yccd.edu</a></td>
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<td>HIST 17B: U.S. History</td>
<td><a href="mailto:tsmith@yccd.edu">tsmith@yccd.edu</a></td>
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<tr>
<td>HLTH 1: Health &amp; Life Style Choices</td>
<td><a href="mailto:tpost@yccd.edu">tpost@yccd.edu</a></td>
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<td>HLTH 1: Health &amp; Life Style Choices</td>
<td><a href="mailto:tpost@yccd.edu">tpost@yccd.edu</a></td>
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<tr>
<td>HLTH/FCS 10: Principles of Nutrition</td>
<td><a href="mailto:marinos@yccd.edu">marinos@yccd.edu</a></td>
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<tr>
<td>HUMAN 10: Intro to Western Humanities</td>
<td><a href="mailto:terrrell@yccd.edu">terrrell@yccd.edu</a></td>
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<td>HUMAN 11: Art, Literature, Music in Humanities</td>
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<td>HUSEV 32: Relationship Addiction/Codependency</td>
<td><a href="mailto:sng@yccd.edu">sng@yccd.edu</a></td>
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<td>HUSEV 33: Self Awareness</td>
<td><a href="mailto:sng@yccd.edu">sng@yccd.edu</a></td>
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<td>LEARN 20: Tutor Training</td>
<td><a href="mailto:lrichard@yccd.edu">lrichard@yccd.edu</a></td>
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<td>LIBSC 1: Basic Research</td>
<td><a href="mailto:jwagner@yccd.edu">jwagner@yccd.edu</a></td>
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<td>MATH 50: Elementary Algebra</td>
<td><a href="mailto:jbrown@yccd.edu">jbrown@yccd.edu</a></td>
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<td>MATH 52: Intermediate Algebra</td>
<td><a href="mailto:jstevens@yccd.edu">jstevens@yccd.edu</a></td>
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<td>MATH 52: Intermediate Algebra</td>
<td><a href="mailto:skovacs@yccd.edu">skovacs@yccd.edu</a></td>
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<tr>
<td>MCOMM 2: Intro to Mass Communications</td>
<td><a href="mailto:sng@yccd.edu">sng@yccd.edu</a></td>
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<tr>
<td>MCOMM 40: Intro to Online Learning</td>
<td><a href="mailto:scato@yccd.edu">scato@yccd.edu</a></td>
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<td>MGMT 5: Introduction to Supervision</td>
<td><a href="mailto:jpyzer@yccd.edu">jpyzer@yccd.edu</a></td>
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<td>MGMT 35: Management Psychology</td>
<td><a href="mailto:awillson@yccd.edu">awillson@yccd.edu</a></td>
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<td>MUSIC 3: Music Appreciation</td>
<td><a href="mailto:jhanson@yccd.edu">jhanson@yccd.edu</a></td>
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<td><a href="mailto:jhanson@yccd.edu">jhanson@yccd.edu</a></td>
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<td>NURS 18: Comp Review for NCLEX Exam</td>
<td><a href="mailto:rsnyder@yccd.edu">rsnyder@yccd.edu</a></td>
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<td>NURS 26: Basic Pharmacology</td>
<td><a href="mailto:csmith@yccd.edu">csmith@yccd.edu</a></td>
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<td><a href="mailto:mresler@yccd.edu">mresler@yccd.edu</a></td>
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<td>NURS 36: Pathophysiology</td>
<td><a href="mailto:cmonahani@yccd.edu">cmonahani@yccd.edu</a></td>
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<td><a href="mailto:cmonahani@yccd.edu">cmonahani@yccd.edu</a></td>
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<td>NURS 51: Medical Terminology</td>
<td><a href="mailto:cmonahani@yccd.edu">cmonahani@yccd.edu</a></td>
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<td>NURS 17A: Word Processing I</td>
<td><a href="mailto:tparas@yccd.edu">tparas@yccd.edu</a></td>
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<td>NURS 17B: Word Processing II</td>
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<td>NURS/GNBUS 52: Business English</td>
<td><a href="mailto:tparas@yccd.edu">tparas@yccd.edu</a></td>
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<td>NURS 63: Legal Office Procedures</td>
<td><a href="mailto:twilliam@yccd.edu">twilliam@yccd.edu</a></td>
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<tr>
<td>PE 20: Intro to Kinesiology</td>
<td><a href="mailto:ebums@yccd.edu">ebums@yccd.edu</a></td>
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<tr>
<td>PHIL 12: Critical Thinking</td>
<td><a href="mailto:dsoreno@yccd.edu">dsoreno@yccd.edu</a></td>
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<td>PLSCI 30: Pest Management Principles</td>
<td><a href="mailto:shaskell@yccd.edu">shaskell@yccd.edu</a></td>
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<td>PLSCI 30: Pest Management Principles</td>
<td><a href="mailto:mhoward@yccd.edu">mhoward@yccd.edu</a></td>
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<td>POLSC 1: Intro to American Government</td>
<td><a href="mailto:jhseih@yccd.edu">jhseih@yccd.edu</a></td>
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<td><a href="mailto:hmorgan@yccd.edu">hmorgan@yccd.edu</a></td>
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<td>PSYCH 41: Lifespan Development</td>
<td><a href="mailto:abuckley@yccd.edu">abuckley@yccd.edu</a></td>
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<td>PSYCH 46: Abnormal Psychology</td>
<td><a href="mailto:hmorgan@yccd.edu">hmorgan@yccd.edu</a></td>
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<td>SOICIL 5: Sociology of Race</td>
<td><a href="mailto:edavis@yccd.edu">edavis@yccd.edu</a></td>
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<td><a href="mailto:mkratoch@yccd.edu">mkratoch@yccd.edu</a></td>
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<td>VETT 6: Veterinary Workplace Safety</td>
<td><a href="mailto:bloghr@yccd.edu">bloghr@yccd.edu</a></td>
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<td><a href="mailto:shaskell@yccd.edu">shaskell@yccd.edu</a></td>
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<td>VETT 8: Large Animal Care &amp; Nursing</td>
<td><a href="mailto:jlynn@yccd.edu">jlynn@yccd.edu</a></td>
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<td>VETT 18: Food Safety &amp; Security</td>
<td><a href="mailto:bloghr@yccd.edu">bloghr@yccd.edu</a></td>
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<td>VETT 55: Veterinary Medical Terminology</td>
<td><a href="mailto:mkratoch@yccd.edu">mkratoch@yccd.edu</a></td>
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<td>VETT 57: Animals &amp; Society</td>
<td><a href="mailto:nrochin@yccd.edu">nrochin@yccd.edu</a></td>
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<tr>
<td>VETT 91: Veterinary Assisting</td>
<td><a href="mailto:bloghr@yccd.edu">bloghr@yccd.edu</a></td>
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To avoid being dropped, students in fully online & ITV courses must log into Canvas & participate during the first week of class.
### Agriculture and Plant Science

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### Astronomy

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### Business Accounting

**ACCT 3 Computerized Accounting**  
3 units  
*Transferable to CSU*  
Computerized accounting using QuickBooks Pro. Basic through intermediate features for small and medium size businesses including banking, sales and customers, purchases and vendors, inventory, reports and graphs. Application of all aspects of accounting cycle. Prerequisite: ACCT 10A. (L,M,C)

**On-Line**  
9162 TBA TBA S.Spina WNET

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**ACCT 9 Business Payroll Procedures**  
3 units  
*Transferable to CSU*  
Introduction to payroll terminology, procedures, calculations, recordkeeping, timelines, percentages, limitations, and laws that relate to maintaining payroll for business firms in California; computerized payroll procedures will also be presented. Prior accounting knowledge is not necessary. (L,M)

**On-Line**  
9814 TBA TBA J.Hanson NET

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If there is an “and” sign (&) after the class time, be sure to look at the line below for all the class meeting dates and times.

### Business Computer Applications

**BCA 15 Business Computer Applications**  
3 units  
**-Beginning**  
*Transferable to CSU*  
Develop beginning to intermediate skills using the Microsoft Office Suite. Basic features of Word, Excel, Access and PowerPoint are covered. Hands-on activities will focus on creating simple, integrated documents for business, personal and academic purposes. Typing skills are advised. (L,M)

**On-Line**  
9628 TBA TBA S.Cox NET  
9629 TBA TBA S.Cox NET  
08/17/15 to 10/14/15

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**BCA 17 Business Computer Applications**  
3 units  
**-Advanced**  
*Transferable to CSU*  
Develop an intermediate/advanced level of skills using the Microsoft Office Suite. Advanced features of Word, Excel, Access, and PowerPoint are covered along with how to use Object Linking and Embedding (OLE) to create integrated Office documents. Prior experience using Windows, the Internet, and MS Office Suite is assumed. Prerequisite: BCA 15. (L,M)

**On-Line**  
9624 TBA TBA BU-Staff NET  
10/15/15 to 12/16/15

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**BCA 22A Introduction to Microsoft Word**  
1 unit  
*Transferable to CSU*  
Overview of the basic features of Microsoft Word. Creating, editing, and saving documents; file management; basic text, paragraph, page and document formatting; page numbering; printing options; tables and columns. Grades are P/NP. (L)

**On-Line**  
9272 TBA TBA D.McGill-Cameron WNET  
08/17/15 to 10/14/15

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**BCA 22B Advanced Microsoft Word**  
1 unit  
*Transferable to CSU*  
Overview of advanced features of Microsoft’s Word. Topics include advanced formatting, graphics, charts, forms, styles, graphics, borders, shading, drawing, macros, sort, and merging files. Grades are P/NP. (L)

**On-Line**  
9250 TBA TBA D.McGill-Cameron WNET  
10/15/15 to 12/16/15

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*(v) Variable Unit  
(R) Repeatable  
(L,M) - College level language or math skills advised*
### Business Computer Applications

**BCA 26 Microsoft PowerPoint**  
1 unit  
Transferable to CSU  
Learn the basics of Power-Point and more: create presentations, add visuals, include elements and data from other sources, modify master slides and timings. Customize, prepare for distribution and deliver presentations. Familiarity with keyboard recommended. Grades are P/NP.

**On-Line**  
9274 TBA TBA D.McGill-Cameron WNET  
08/17/15 to 10/14/15

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**BCA 33A Introduction to Microsoft Excel**  
1 unit  
Transferable to CSU  
Learn basic features of Microsoft Excel. Including: using the interface, working with text labels, values, formulas, functions, editing and formatting. Spreadsheets designed for decision-making, creating charts, list and data management. Hands-on coursework that focuses on business, academic and personal applications. Grades are P/NP. (L,M,C)

**On-Line**  
9776 TBA TBA C.Myers NET  
08/17/15 to 10/14/15  
9846 TBA TBA C.Myers NET  
10/15/15 to 12/16/15

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**BCA 34 Advanced Microsoft Excel**  
1 unit  
Transferable to CSU  
Covers advanced features of Microsoft Excel spreadsheet software. These features include: Advanced formatting options, financial functions, 3-D formulas, and other advanced data functions. Hands-on exercises emphasizing business applications. Prerequisite: BCA 33A. Grades are P/NP. (L,M,C)

**On-Line**  
9730 TBA TBA C.Myers NET  
10/15/15 to 12/16/15

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**BCA 37A Introduction to Microsoft Access**  
1 unit  
Transferable to CSU  
Use Microsoft Access to develop simple to complex databases in a Windows environment. Design databases, sort and filter records, create input forms and custom-formatted reports. Grades are P/NP. (L,M,C)

**On-Line**  
9815 TBA TBA P.Ellis NET  
08/17/15 to 10/14/15

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**BCA 37B Advanced Microsoft Access**  
1 unit  
Transferable to CSU  
Explore advanced capabilities of Access and build comprehensive knowledge of relational databases. Includes: creating multiple database tables; design and use forms and subforms to input data; use Query by Example (QBE) to extract data; create reports from related tables; and use macros to manipulate files. Prerequisite: BCA 37A. Grades are P/NP. (L,M,C)

**On-Line**  
9604 TBA TBA P.Ellis NET  
10/15/15 to 12/16/15

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**BCA 41A Windows 7**  
1 unit  
Transferable to CSU  
Gain a comprehensive understanding of Microsoft Windows 7, including the new features of the operating system. This course focuses on daily tasks such as creating and organizing files, customizing the workspace, fine-tuning performance, maintaining and protecting your computer. Additional topics include using the internet, basic e-mail skills, performing searches and networking. Students are challenged to apply what they learned to real-life tasks, preparing them to easily transfer skills to new situations. (L,M)

**On-Line**  
9623 TBA TBA P.Ellis NET  
08/17/15 to 10/14/15

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**BCA 42A Internet Literacy and Safety**  
3 units  
Transferable to CSU  
Exposes the student to a wide range of topics relating to the Internet. Students will learn how to perform basic searches, work with email, manage and tune the web browser, and make the Internet a practical and functional part of everyday life. Designed to ease the fears of the novice and enhance the ability of the intermediate user. Not open for credit to student with credit in IT 42A. (L)

**On-Line**  
9831 TBA TBA S.Cox NET  
10/15/15 to 12/16/15

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For schedule updates visit: webadvisor.yccd.edu
Business

General Business

**GBUS 10 Introduction to Global Business**  3 units  
*Transferable to CSU/UC*
Survey of the diverse activities of businesses operating in a changing global environment. Examines how culture and customs, global economic systems, technology, legal factors, global business strategies, trade barriers, finance, and human relations interact to affect U.S. business policies and practices. Covers factors that affect a business’ ability to achieve its organizational goals and competitive advantage including entrepreneurship, organizational design and structure, leadership, human resource management and practices, communications, leadership and innovation, marketing and consumer behavior, e-business, legal issues, accounting, financial management and investing options. (L)

**On-Line**
9325 TBA TBA D.McGill-Cameron WNET
9720 TBA TBA D.Gibbs NET
08/17/15 to 10/14/15
9269 TBA TBA D.Gibbs NET
10/15/15 to 12/16/15

**GBUS 25 Career Planning and Development**  3 units  
*Transferable to CSU*
Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span. Each student will construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in COUNS 25. (L)

**On-Line**
9268 TBA TBA H.Morgan NET

**GBUS 52 Business English**  3 units
A review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in OA 52. (L)

**On-Line**
9284 TBA TBA BU-Staff NET

Business Management

**MGMT 5 Introduction to Supervision**  3 units  
*Transferable to CSU*
Introduction to the role of the supervisor and understanding of the basic fundamentals of supervision. A practical course designed for the potential working supervisor. (L)

**On-Line**
9988 TBA TBA J.Pyzer NET

**MGMT 14 Entrepreneurship**  3 units  
*Transferable to CSU*
Principles of establishing and managing a small business, including the preparation of a business plan; emphasis on goal-setting, types of business organizations, obtaining licenses and permits, financing options, accounting aspects, legal requirements, managing the enterprise, and other aspects in business entrepreneurship. Not open for credit to student with credit in MGMT 14. (L,M)

**On-Line**
9155 TBA TBA C.Peterson WNET

**MGMT 35 Management Psychology**  3 units  
*Transferable to CSU*
Assists students in understanding and applying theories of management and psychology to human behavior in the workplace; increases awareness of individual and group behaviors, conflict resolution, and organizational dynamics. (L)

**On-Line**
9741 TBA TBA A.Willson NET
### Business Office Administration

**OA 17A  Word Processing I**
- **3 units**
- **Transferable to CSU**
- Introduction to basic word processing operations such as document formatting, editing, saving and retrieving, printing; creating tables and charts; inserting images, shapes, and WordArt. Keyboarding speed of 20 words a minute or faster is recommended. (L)
  
  **On-Line**
  - Code: 9625
  - Days: TBA
  - Times: TBA
  - Instructor: T. Paras
  - Room: NET
  - Dates: 08/17/15 to 10/14/15

**OA 17B  Word Processing II**
- **3 units**
- **Transferable to CSU**
- Advanced word processing operations involving long and multiple-part documents, mail merge, forms, styles and themes, and work group features. Pre-requisite: OA 17A. (L,C)
  
  **On-Line**
  - Code: 9626
  - Days: TBA
  - Times: TBA
  - Instructor: T. Paras
  - Room: NET
  - Dates: 10/15/15 to 12/16/15

**OA 52  Business English**
- **3 units**
- A review of English grammar with applications for written and oral business communications. Not open for credit to student with credit in GNBUS 52. (L)
  
  **On-Line**
  - Code: 9277
  - Days: TBA
  - Times: TBA
  - Instructor: BU-Staff
  - Room: NET

**OA 63  Legal Office Procedures**
- **3 units**
- This class explores the legal office environment, current legal office procedures and preparation of legal documents using up-to-date office technology. Recommended: OA 15A3 and OA 17A.(L,M,C)
  
  **On-Line**
  - Code: 9833
  - Days: TBA
  - Times: TBA
  - Instructor: T. Williams
  - Room: NET

### Chemistry

**CHEM 10  Concepts of Chemistry**
- **3 units**
- **Transferable to CSU/UC-Unit limit**
- A survey of basic concepts and practices of chemistry. Designed for non-science majors desiring an introduction to fundamental chemistry concepts and skills. Not intended for students who will enroll in subsequent chemistry coursework. (L)
  
  **On-Line**
  - Code: 9265
  - Days: TBA
  - Times: TBA
  - Instructor: J. Brown
  - Room: WNET

### Computer Science

**COMSC 6  Basic Language Programming**
- **3 units**
- **Transferable to CSU/UC**
- Introduction to programming using object-orientated programming techniques, including problem solving, algorithm development, coding solutions, program life cycle, and source code maintenance. (L,M)
  
  **On-Line**
  - Code: 9816
  - Days: TBA
  - Times: TBA
  - Instructor: S. Shepard
  - Room: NET

**COMSC 12  Java Programming**
- **3 units**
- **Transferable to CSU/UC**
- Introduction to Java Programming. Intended for those with prior experience or coursework in at least one formal programming language, preferably C or C++. Topics include: Java and HTML, Applet user interfaces, graphics and multimedia, objects, classes and methods, input and output streaming, networking, threads, packages, and the Java AWT and API. (L,M)
  
  **On-Line**
  - Code: 9817
  - Days: TBA
  - Times: TBA
  - Instructor: D. Joksch
  - Room: NET

**COMSC 20  Beginning Web Publishing**
- **3 units**
- **With Html**
- **Transferable to CSU**
- Fundamentals of web publishing using HTML, covering design, writing, and maintenance of webpages. Emphasis on real-life informational and interactive presentations to include testing, revising, and maintenance of web presentations on the World Wide Web.
  
  **On-Line**
  - Code: 9818
  - Days: TBA
  - Times: TBA
  - Instructor: S. Shepard
  - Room: NET

### Counseling

**COUNS 10  College Success**
- **3 units**
- **Transferable to CSU/UC**
- Study skills and knowledge necessary for college success, including time management, memory techniques, note taking, reading skills, test taking skills, critical thinking, writing, learning styles, diversity, communication skills, career planning, assessment, use of technology and other resources. (L)
  
  **On-Line**
  - Code: 9806
  - Days: TBA
  - Times: TBA
  - Instructor: G. Brown
  - Room: NET

**COUNS 25  Career Planning and Development**
- **3 units**
- **Transferable to CSU**
- Survey of techniques of career exploration and selection. In the context of a study of the changes that occur during a typical life span, each student will construct a personal profile of current and projected interests, aptitudes, skills, values, personality, and life and personal circumstances. Not open for credit to student with credit in GNBUS 25. (L)
  
  **On-Line**
  - Code: 9266
  - Days: TBA
  - Times: TBA
  - Instructor: H. Morgan
  - Room: NET
  - Dates: 08/17/15 to 10/16/15
  - Short term through October 16.

For schedule updates visit: [webadvisor.yccd.edu](http://webadvisor.yccd.edu)
Early Childhood Education

ECE 1B Introduction to Curriculum 3 units
Transferable to CSU
This course presents an overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age six. Students will examine teacher’s role in supporting development and fostering the joy of learning for all young children using observation and assessment strategies emphasizing the essential role of play. An overview of content areas will include but not be limited to: Language and literacy, social and emotional learning, sensory learning, art and creativity, math and science. Prerequisite: ECE 1A and ECE 3. (L)
On-Line 9627 TBA TBA M.Wagener NET

ECE 1C Positive Social Development 3 units
Transferable to CSU
Designed to help teachers and caregivers of young children to establish relationships with children and apply principles of behavior management. Basic principles include helping young children develop positive self-esteem, enter into group play, form friendships, and learn pro-social behavior. (L)
On-Line 9006 TBA TBA L.Daly NET

ECE 3 Child Growth and Development 3 units
Transferable to CSU/UC
This course examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There will be an emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual difference and analyze characteristics of development at various stages. Designed as a foundation course for careers in ECE, Education, Human Services, Health and related fields. (L)
On-Line 9734 TBA TBA M.Wagener NET 9847 TBA TBA G.Madrid NET 10/15/15 to 12/16/15

ECE 31 Child, Family, Community 3 units
Transferable to CSU/UC
An examination of the developing child in a societal context focusing on the interrelationship of family, school and community and emphasizes historical and socio-cultural factors. The processes of socialization and identity development will be highlighted, showing the importance of respectful, reciprocal relationships that support and empower families. Not open for credit to student with credit in FCS 31. (L)
On-Line 9489 TBA TBA L.Daly NET

Ecology

ECOL 10 Environment-Concepts and Issues 3 units
Transferable to CSU/UC
Ecology studies the interaction and interdependence among living organisms in their environment. The course presents fundamental scientific principles in examining how natural ecosystems function and how human actions affect natural ecosystems. Emphasis is placed on the role of science in determining causes and in contributing solutions to local and global environmental problems. (L)
On-Line 9346 TBA TBA K.Eder WNET

ECON 1A Elementary Economics-Macro 3 units
Transferable to CSU/UC
Economic principles, problems, and policies. Theories related to various economic problems and policies, i.e., Inflation, recession, taxation, poverty, agriculture, economic development, the environment. Includes possible solutions to these problems. Emphasizes macro-economics. (L)
On-Line 9249 TBA TBA J.Hanson NET

ECON 1B Elementary Economics-Micro 3 units
Transferable to CSU/UC
Economic principles, problems, and policies. Theories include: price theory or theory of the firm, labor economics, foreign trade, and comparative economic systems. Emphasizes micro- economics. (L)
On-Line 9571 TBA TBA D.McGill-Cameron WNET
### English

**ENGL 1A College Composition and Reading**  
4 units  
Transferable to CSU/UC  
Development of analytical reading and the writing of college-level essays, including critical analysis, rhetorical forms, and collegiate research. Prerequisite: Satisfactory score on Placement Examination OR a grade of "C" or better in ENGL 51. (L)

**On-Line**  
9390 TBA TBA T.Ramsey NET  
9392 TBA TBA G.Kemble NET  
9601 TBA TBA K.Ferns WNET

**ENGL 1B Critical Thinking/Writing About Literature**  
3 units  
Transferable to CSU/UC  
Critical thinking and writing about literature; develops critical thinking, reading, and writing skills applicable to the analysis of prose, poetry, drama, and criticism from diverse cultural sources and perspectives; emphasis on the techniques and principles of effective written argument; some research required. Prerequisite: ENGL 1A. (L)

**On-Line**  
9845 TBA TBA T.Ramsey NET  
9837 TBA TBA B.Condrey NET  
10/15/15 to 12/16/15

**ENGL 1C Critical Thinking/Advanced Composition**  
3 units  
Transferable to CSU/UC  
Principles of critical thinking, reading, and writing beyond freshman composition; focuses on the principles of, and the development of, logical and analytical reasoning, argumentative writing, and on the principles of rhetoric (invention, arrangement, style, memory, delivery, modes of discourse, audience). Prerequisite: ENGL 1A. (L)

**On-Line**  
9766 TBA TBA K.Koenig NET

**ENGL 30A Introduction to American Literature, I**  
3 units  
Transferable to CSU/UC  
A survey of American literature from its beginning in 1620 to 1865. The course readings and discussion cover the evolution of literary traditions, contexts, and genres during that period. Writers include, among others, Bradstreet, Taylor, Franklin, Emerson, Thoreau, Hawthorne, Melville, Poe, Whitman, Dickinson. Special attention will be paid to major literature genres, themes, and historical backgrounds. Eligibility for ENGL 1A required; successful completion of ENGL 1A recommended. Prerequisite: ENGL 51. Placement exam score: Eligibility for ENGL 1A. (L)

**Television**  
2320 MW 10:00AM-11:15AM T.Ramsey TV

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### Family and Consumer Science

**FCS 10 Principles of Nutrition**  
3 units  
Transferable to CSU/UC-Unit limit  
Functions of nutrients in the human body. Nutritional needs of individuals through their life cycle, food choice determinants, effects of cooking and processing, role and safety of food additives, and meal planning guidelines. Not open for credit to student with credit in HLTH 10. (L)

**On-Line**  
9509 TBA TBA SS-Staff NET  
9393 TBA TBA SS-Staff NET  
10/15/15 to 12/16/15

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For schedule updates visit: webadvisor.yccd.edu
### Health Education

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**Health and Life Style Choices**

**Transferable to CSU/UC-Unit limit**

Issues include wellness, functioning optimally, and promoting healthy behavior changes. Topics explore diet, exercise, stress, CVD, cancer, substance abuse, sexually transmitted diseases, mental health, aging, and analysis of available health information. (L)

**Television**

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<tr>
<td>1323</td>
<td>T</td>
<td>5:00PM-7:50PM</td>
<td>A. Willson</td>
<td>TV</td>
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### History

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<tr>
<td>9812</td>
<td>TBA</td>
<td>TBA</td>
<td>S. Frazier</td>
<td>NET</td>
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**World Civilizations**

**Transferable to CSU/UC**

Survey of the experience of all peoples with vastly different cultures inhabiting a single globe. Emphasizes the interaction of humans with the environment based on experience, knowledge, and technology. Systems: economic, social, religious, and political to c. 1500. (L)

**On-Line**

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</table>

**World Civilizations**

**Transferable to CSU/UC**

The experience of all the world’s people from the early modern era to the present. Emphasis is upon the interaction of people with the environment based upon the development of technology. Conflict with traditional systems and new(er) orders. (L)

**On-Line**

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<td>T. Smith</td>
<td>NET</td>
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</tbody>
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**United States History**

**Transferable to CSU/UC-Unit limit**

Survey of U.S. history tracing the political, social, economic, and cultural development of American ideals and actions from the Pre-Revolutionary Period through the Civil War Era. Satisfies U.S. history portion of California State University Title 5-40404 requirement. (Also satisfies Government(s) Constitution(s) portion when both HIST 17A and 17B are completed.) (L)

**On-Line**

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<td>9793</td>
<td>TBA</td>
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<td>T. Smith</td>
<td>NET</td>
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</tbody>
</table>

**United States History**

**Transferable to CSU/UC-Unit limit**

Political, social, economic, and cultural history of the United States from the Industrial Revolution to the present. Focuses on the ideals, decisions, forces, institutions, individuals, events, and processes that affected the continuity and change during this time. Satisfies CSU Title V, Section 40404, U.S. History, Constitution, and American Ideals requirement when both HIST 17B and POLSC 1 or HIST 17A are completed. (L)

**On-Line**

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<th>Instructor</th>
<th>Room</th>
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</thead>
</table>
Humanities

HUMAN 10 Introduction to Western Humanities  3 units  
Transferable to CSU/UC
Learning the habit of making connections through thinking, feeling, sensing, and intuition, integration of the arts, architecture, music, philosophy, and history from pre-history through Renaissance. (L)

On-Line
9088  TBA  TBA  A.Terrell  NET

HUMAN 11 Art, Literature, and Music in Humanities  3 units  
Transferable to CSU/UC
Art, literature, and music in the humanities, from the Renaissance through the twentieth century. (L)

On-Line
9658  TBA  TBA  H.Anderson  WNET

Human Services

HUSEV 32 Relationship Addiction/Codependency  1 unit  
Transferable to CSU
Identification of codependent behavior and the effects of these behaviors on relationships; assessment of healthy vs. unhealthy relationships on a continuum. (L)

On-Line
9808  TBA  TBA  S.Ng  NET
09/28/15 to 11/06/15

HUSEV 33 Self Awareness: Key to Non-Addictive Beh
Transferable to CSU
Emphasis on techniques to build a healthy relationship with oneself as fundamental for releasing addictive behavior patterns. Not open for credit to student with credit in HUSEV 63. Grades are P/NP. (L)

On-Line
9809  TBA  TBA  S.Ng  NET
09/28/15 to 11/06/15

Learning Assistance

LEARN 20 Tutor Training  2 units  
Transferable to CSU
Methods of tutoring to include the role of the tutor, effective communication skills, tutoring a diverse multicultural population, utilization of learning resources, learning styles, study strategies, and evaluation of effectiveness of tutoring. Focus will be on psychological and social factors fundamental to learning.

On-Line
9667  TBA  TBA  L.Richard  WNET

Library Science

LIBSC 1 Basic Research Skills  1 unit  
Transferable to CSU/UC
This course will help students acquire beginning information literacy skills necessary to conduct academic or personal research. It provides a step-by-step guide to the research process that is applicable to term papers, course work, and life-long learning. It emphasizes developing effective search strategies, selecting information tools, locating and retrieving information sources, analyzing and critically evaluating information, and using information. (L)

On-Line
9764  TBA  TBA  SS-Staff  NET
10/15/15 to 12/16/15

Mass Communications

MCOMM 2 Introduction to Mass Communications  3 units  
Transferable to CSU
Survey of the principles, functions, and services of media in an information and communication oriented society; emphasis on history, economics, technologies, and the process of communication, as well as the social impact of print media, broadcasting, and motion pictures. (L)

On-Line
9723  TBA  TBA  S.Cato  NET
08/17/15 to 10/14/15
9724  TBA  TBA  S.Cato  NET
10/15/15 to 12/16/15
Television
4037  F  9:00AM-11:50AM  LA-Staff  TV

MCOMM 40 Introduction to Online Learning  1 unit  
Transferable to CSU
Prepares student to successfully complete an online course through introduction to the technology and the online environment; how to use the software tools that manage an online course; and how to problem-solve online issues. Not open for credit to student with credit in EDUC 40. Grades are P/NP.

On-Line
9830  TBA  TBA  SS-Staff  NET
08/17/15 to 10/14/15
9772  TBA  TBA  SS-Staff  NET
10/15/15 to 12/16/15

For schedule updates visit: webadvisor.yccd.edu
### Mathematics

**MATH 21 Plane Trigonometry**  
3 units  
*Transferable to CSU*  
The study of trigonometric functions, their inverses and their graphs, identities and proofs related to trigonometric expressions, trigonometric equations, solving right triangles, solving triangles using the Law of Cosines and the Law of Sines, polar coordinates, and introduction to vectors. Prerequisite: MATH 52 or MATH 52B. (L,M)

**Television**  
7398 MW 1:00PM-2:15PM K.Wardlaw TV

**MATH 50 Elementary Algebra**  
4 units  
Introductory algebra. Topics include signed numbers, graphing, linear equations, quadratic equations, and systems of linear equations in two variables. Prerequisite: MATH 111 or qualifying score on Placement Examination. (L)

**On-Line**  
9729 TBA TBA K.Stemmann NET  
9611 TBA TBA J.Brown WNET  
**Television**  
7401 TTH 1:00PM-2:50PM S.Kovacs TV

**MATH 52 Intermediate Algebra**  
4 units  
Fundamental operations of algebra; linear and quadratic equations and inequalities; exponents and polynomials; rational expressions; radicals and fractional exponents; graph of a straight line; linear and quadratic system of equations; conic sections; exponential and logarithmic functions. (L)  
Prerequisite: MATH 50 with a grade of “C” or better. (L,M)

**On-Line**  
9512 TBA TBA J.Steverson NET  
9608 TBA TBA S.Kovacs NET

### Music

**MUSIC 3 Music Appreciation**  
3 units  
*Transferable to CSU/UC*  
Study of music in relation to the humanities; music and composers of the Western World from Medieval to the 20th Century. Not open for credit to student with credit in HUMAN 3. (L)

**On-Line**  
9441 TBA TBA FA-Staff NET

### Nursing

**NURS 18 Comprehensive Review for NClex Rn Exam**  
1 unit  
*Transferable to CSU*  
Comprehensive review and test taking strategies for the Registered Nurse (RN) Student in Nursing Science, Pharmacology, and Nursing content area’s related to the RN NCLEX examination. Grades are P/NP. (L)

**On-Line**  
9801 TBA TBA L.Garcia NET  
11/23/15 to 12/16/15

**NURS 26 Basic Pharmacology**  
3 units  
*Transferable to CSU*  
Basic principles of pharmacology with focus on pharmacokinetics, pharmacodynamics, and related therapeutic implications for major drug categories; for Nursing and non-Nursing students. Prerequisite: None; Anatomy and Physiology highly recommended. (LM)

**On-Line**  
9685 TBA TBA L.Garcia NET  
9758 TBA TBA C.Smith NET

**NURS 36 Pathophysiology: Understanding Disease**  
4 units  
*Transferable to CSU*  
The study of disease pathology in the human body with focus on the study of abnormal physiological function of body systems at the cellular level. Correlation to disease etiology and biological and physical manifestations produced by abnormal physiology. Core course content for NURS 1 through NURS 4B, nursing courses. The content of this course is content required for licensure with the California Board of Registered Nursing. Course is required to be completed prior to formal admission to the Yuba College Nursing Program. Prerequisite: BIOL 4 and BIOL 5. Computer Literacy skills are recommended. (L)

**On-Line**  
9681 TBA TBA C.Monahan NET  
9700 TBA TBA S.Scroggins NET

**NURS 51 Medical Terminology**  
3 units  
Intended to assist those studying in the fields of medicine and health care by learning a word-building system for defining, using, spelling and pronouncing medical words. It is designed for those preparing for a health career such as nursing, medical secretary, ward secretary, emergency medical technician, medical technologist, respiratory therapist, or other fields that require medical vocabulary. Not open for credit to student with credit in RADT 51. (L)

**On-Line**  
9722 TBA TBA C.Monahan NET

(v) Variable Unit  
(R) Repeatable  
(L,M) - College level language or math skills advised
**Philosophy**

**PHIL 12 Critical Thinking**  
*Transferable to CSU/UC*  
A basic introduction to critical thinking skills emphasizing their application to everyday decision-making. Topics include: definitions of critical thinking, language and meaning, claims and reasons, argument and inference, argument identification and reconstruction, inductive reasoning, deductive reasoning, underlying assumptions, evaluating assumptions, assumptions and evidence, worldviews as a context for critical thought, evaluating arguments, sound and fallacious reasoning, informal fallacies, casual inference, and scientific method. (L)

*On-Line*  
9221 TBA TBA D.Sorensen NET

**Physical Education**

**PE 20 Introduction to Kinesiology**  
*Transferable to CSU/UC*  
This course is an introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed along with career opportunities in the areas of teaching, coaching, allied health, and fitness professions. (L)

*On-Line*  
9619 TBA TBA E.Burns NET  
10/15/15 to 12/16/15

**Political Science**

**POLSC 1 Introduction to American Government**  
*Transferable to CSU/UC*  
Survey of American government and politics, covering three parts: the foundations, politics and institutions. First, it will explore the foundations of American democracy, such as: political culture, the Constitution, civil liberties, and civil rights. Second, it will analyze American politics in the aspects of the media, political parties, elections, and interest groups. Finally, political institutions will be examined, such as Congress, the presidency, the courts, and the federal bureaucracy. State and local governments are included. Satisfies Governments(s) Constitution(s) portion of California State University Title 5, Section 40404. (L)

*On-Line*  
9718 TBA TBA L.Hsieh NET  
9840 TBA TBA S.Tolentino NET  
10/15/15 to 12/16/15

*Television*  
7029 TH 5:00PM-7:50PM S.Tolentino M-TV

**Psychology**

**PSYCH 22 Social Psychology**  
*Transferable to CSU/UC*  
This course will examine the emotion, behavior, and cognition of individuals in social situations. Topics include: social psychology methods, social perception, social cognition, attitudes, persuasion, social identity, gender identity, prejudice and discrimination, interpersonal attraction, close relationships, conformity, compliance, obedience to authority, helping behavior, aggression, group processes and social psychology applications. Multiple perspectives discussed. (L)

*On-Line*  
9239 TBA TBA H.Morgan NET

**PSYCH 41 Lifespan Development**  
*Transferable to CSU/UC*  
Introduction to the scientific study of human development from conception to death. Examines the interplay of the biological, psychological, social, and cultural influences on the developing human being. (L)

*On-Line*  
9315 TBA TBA H.Morgan NET  
9612 TBA TBA A.Buckley WNET

**PSYCH 46 Abnormal Psychology**  
*Transferable to CSU/UC*  
This course introduces the scientific study of psychopathology and aberrant behaviors, broadly defined. Students will investigate abnormal behavior from a variety of perspectives such as biological, social, and cultural approaches. An integrative view of research in abnormal behavior and intervention and prevention strategies for psychological disorders will also be introduced. (L)

*On-Line*  
9497 TBA TBA H.Morgan NET  
10/19/15 to 12/16/15  
Late starting October 19

**Sociology**

**SOCIL 1 Introduction to Sociology**  
*Transferable to CSU/UC*  
Basic principles and concepts of sociology including culture, socialization, organizations, institutions, stratification, collective behavior, and social change. (L)

*On-Line*  
9282 TBA TBA E.Davis NET  
9803 TBA TBA E.Davis NET

*Television*  
7415 MW 2:30PM-3:45PM M.Flacks TV

For schedule updates visit: webadvisor.yccd.edu
### Sociology

**SOCIL 5 Sociology of Race and Ethnicity** 3 units  
*Transferable to CSU/UC*  
Examines the social construction of categories of race and ethnicity in society. Focus on inequality and the impact of racial categorization on everyday life through institutions such as the labor market, schools, residential segregation, healthcare, media, and the criminal justice system.  

**On-Line**  
9800 TBA TBA E.Davis NET

### Veterinary Technology

**VETT 5B Veterinary Technology Internship B** 1.0 units  
*Transferable to CSU*  
Introduction to the application of veterinary technology procedures at off-campus internship sites under direct supervision of a veterinarian or a registered veterinary technician. Internship sites include veterinary hospitals and clinics, research, and shelters. Obtain competency in essential nursing tasks. Increase knowledge and ability to operate hospital lab equipment and develop skills to perform basic veterinary laboratory procedures. Prerequisite: VETT 91 or Consent of the instructor.  

**On-Line**  
9014 TBA TBA M.Kratochvil NET

**VETT 6 Veterinary Workplace Safety** 3 units  
*Transferable to CSU*  
Introduces veterinary hospital staff to occupational health and safety unique to veterinary medicine. Topics include: risk assessment, protective safety measures, current OSHA standards, safe use of hazardous materials, and preventive medicine for personnel engaged in the care of and use of animals.  

**On-Line**  
9677 TBA TBA B.Loghry NET

**VETT 7 Veterinary Business Management** 3 units  
*Transferable to CSU*  
Introduction for the first year Veterinary Technology student to veterinary practice management. Standard office procedures with an emphasis in client relations, education, practice management and computer skills. Ethics in veterinary medicine as well as state and federal regulations governing veterinary practices.  

**On-Line**  
9664 TBA TBA S.Haskell NET

**VETT 8 Large Animal Care and Nursing** 3 units  
*Transferable to CSU*  
Emphasis on the physical exam, restraint, sample collection, bandaging, emergency treatment, surgical and obstetrical procedures and instruments, herd health, and lameness topics for farm animals.  

**On-Line**  
9556 TBA TBA J.Glynn NET

**VETT 18 Food Safety and Security** 3 units  
*Transferable to CSU*  
An introduction to the essentials of veterinary food safety issues, food microbiology, procedures for cleaning and disinfection, optimal design principles for equipment and facilities, worker hygiene practices, food defense and security to maintain a food-safe environment. The fundamentals of assessing and managing the risk associated with intentional contamination in food manufacturing facilities is also included.  

**On-Line**  
9013 TBA TBA B.Loghry NET

**VETT 55 Veterinary Medical Terminology** 3 units  
The study and application of medical terms used in veterinary medicine.  

**On-Line**  
9285 TBA TBA M.Kratochvil NET

**VETT 57 Animals and Society** 3 units  
An interdisciplinary approach to examining the diverse roles of animals in society, the evolution of human attitudes toward animals, and animal responses to humans. Emphasis will be placed on the role of animals in human society (anthrozoology), animal social construction, and the moral relationship of animals in human society. Directed independent work will provide the student with individual experiences in animal societal issues. Students will design and complete an independent study project.  

**On-Line**  
9742 TBA TBA N.Rochin NET

**VETT 91 Veterinary Assisting** 3 units  
Concepts of veterinary medicine needed to function effectively as a veterinary assistant, veterinary receptionist, kennel staff or animal shelter worker. This course does not lead to the AS Degree in Veterinary Technology but can be used as a step towards entry into that program.  

**On-Line**  
9731 TBA TBA B.Loghry NET

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(v) Variable Unit  
(R) Repeatable  
(L,M) - College level language or math skills advised
Matriculation

Matriculation is a process designed to help students achieve their educational goals. All first-time college students, transfer, and returning students (who have not attended a Yuba College class within the last three years and do not meet the matriculation exemptions) will complete the matriculation process. Yuba College is committed to helping students achieve their educational goals through the matriculation process, which includes:

• Admission to the College via the online application: yc.yccd.edu • Assessment of English, mathematics, and reading skill levels • Orientation, which provides information about programs and services, academic expectations, and procedures
• Counseling services to assist in defining goals and developing a plan to achieve those goals • Enrollment in classes via WebAdvisor • Follow-up services to help students progress toward their educational goals.

Matriculation Exemptions: At the time of application, all students are classified as either Exempt or Non-Exempt from various matriculation components. Exempt students are those who meet two or more of the criteria listed below. (NOTE: These exemptions do not provide clearance for Priority Registration or enrollment into specified English, mathematics, or reading courses.)

• Have completed an Associate or higher degree; provide verification of degree;
• Concurrently enrolled in high school; need permission form signed by parents and high school official
• Enrolled in only classes for which they have approved previous training (e.g., firefighters taking a fire science class);
• Enrolled in fewer than 6 units;
• Do not plan to earn a degree or certificate;
• Completed at least 24 units at another college within the past three years and were in good standing-verification required;
• Enrolled in only performance classes (e.g., acting, drawing) or activity classes (e.g. physical education);
• Enrolled in only job-skill upgrade, self-improvement, or general interest courses.

Students seeking an exemption from the matriculation process must submit an Exemption Form. Forms are available at all Admissions and Records sites and in the Yuba College Counseling Department.

Matriculation – Students’ Rights, Challenges, and Complaints process: Students may challenge any matriculation component. To do so, consult with a college counselor. Challenges and/or complaints may be filed with the Office of the Dean of Student Services, which is responsible for investigation and resolution. Students who meet the criteria and receive an exemption from a Yuba College counselor, and students enrolling in summer session only, are eligible to register as non-matriculated students without meeting any requirements other than the basic legal admission requirement.

• For the purpose of registration status classification, such a student will be classified as non-matriculated.

• For the purpose of academic classification, the student’s statement on the registration form will be accepted without verification. Students classified as non-matriculated will be required to declare an educational goal during the term after which the student completes 15 semester units of degree-applicable credit course work. These students will be provided an opportunity to see a Counselor to develop a student educational plan. Continuing students should schedule a counseling appointment for assistance with registration, advising, and completion of an educational plan. All other applicants (first-time college students and transfer students) should file an online Application for Admission, complete the online orientation, the Placement Examination, and have high school and/or college transcripts sent to the Admissions and Records Office at the Yuba College Marysville campus. Applicants will then meet with counselors to

Public Law 101-542 and 102-26: Student Right to Know

In compliance with the Student Right to Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the District to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2009, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this three-year tracking period. Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became ‘transfer prepared’ during a three year period, from Fall 2009 to Spring 2012. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered ‘transfer-prepared’. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming ‘transfer-prepared’ during a five semester period, from Spring 2010 to Spring 2012, are transfer students.

The following are the numbers of degrees and certificates awarded District-wide for the last three years (counts Fall, Spring, and Summer). These totals do not consider the students’ status upon entering the District.

<table>
<thead>
<tr>
<th>2011-12</th>
<th>2012-13</th>
<th>2013-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate in Arts</td>
<td>89</td>
<td>59</td>
</tr>
<tr>
<td>Associate in Science</td>
<td>450</td>
<td>258</td>
</tr>
<tr>
<td>Certificate of Achievement</td>
<td>232</td>
<td>128</td>
</tr>
<tr>
<td>Certificate of Training</td>
<td>6</td>
<td>46</td>
</tr>
<tr>
<td>Total</td>
<td>774</td>
<td>491</td>
</tr>
</tbody>
</table>
Academic and General Information

Address Changes
It is the student’s responsibility to notify the college of an address change.

Adds and Drops
It is the Student’s Responsibility (not the instructor’s) to submit all adds and drops. Drop classes throughout the semester through WebAdvisor.

ASSIST
The Articulation System Stimulating Interinstitutional Student Transfer (ASSIST) is a computerized information system that provides students with detailed course transfer and articulation information to help them plan their academic careers, facilitate a seamless transfer process, and reduce the number of redundant courses they may take as they move from Community Colleges to universities.

The ASSIST database includes the most current official articulation agreements that every CSU and UC campus has established with any of the 112 California Community Colleges. ASSIST also includes the following complete and historical information for all 112 California Community Colleges — CSU Transferable Courses; CSU GE-Breadth Certification Courses; IGETC Course Lists; UC Transferable Courses; UC Transfer Admission Eligibility Courses.

ASSIST operates as California’s official statewide source for course articulation and transfer information and is available to all students, faculty and staff via the Internet at www.assist.org.

Attendance
A student is expected to attend all sessions of each class in which enrolled. Attendance is the student’s responsibility. Any student who ceases to attend a class without officially dropping it through WebAdvisor or at the Admissions and Records Office may receive a failing grade.

Audit Policy
An audit fee will be charged for audited classes. The BOGW fee waiver does NOT cover the audit fee. There are restrictions on auditing a class. Please check with the Admissions and Records Office for more information.

C.S.U. General Education - Breadth Requirements
Students planning to transfer to the CSU system should consult a counselor to obtain the General Education Breadth transfer requirements. Requirements vary at different campuses. Students are also encouraged to contact the Counseling Office.

Computer/Network Use Policy
The Yuba Community College District Board of Trustees, in granting access to College computers and networks, expects that students, in their use of these systems, will adhere to legal and ethical standards consistent with the College’s mission. The Board hereby directs the administration to develop regulations and procedures setting forth the specific responsibilities and obligations related to use of college computers and networks. The administration shall also establish disciplinary procedures to enforce this policy that are consistent with policies and laws governing the conduct of students.

Pass/No Pass Option
A student may elect to take ONE graded class, not in his/her major, each semester on a P/NP grading basis. The P grade will be awarded for work completed at “C” or higher level. “D” or “F” work will result in a NP grade. Dates vary for short-term classes for electing/removing this grading option. Consult a counselor if you are planning to transfer since this option may affect transferability of the class.

District Grading Policy
Awarding grades to students is the responsibility of the course instructor. Grades and grade points are:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>3</td>
<td>Good</td>
</tr>
<tr>
<td>C</td>
<td>2</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>Passing (less than satisfactory)</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>Failing</td>
</tr>
</tbody>
</table>

The following grades are not used in computing grade point averages. The W, I, and NP grades are used for progress probation purposes.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>P</td>
<td>Pass (&quot;C&quot; or better)</td>
</tr>
<tr>
<td>NP</td>
<td>No Pass (&quot;D&quot; or &quot;F&quot;)</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
</tr>
<tr>
<td>IP</td>
<td>In Progress</td>
</tr>
<tr>
<td>RD</td>
<td>Report Delayed</td>
</tr>
</tbody>
</table>

Drug-Free School Policy
The District recognizes that substance abuse is a major health problem throughout the United States. Therefore, in order to eliminate abuse, the entire college community must be involved. The single consistent message is that substance abuse is wrong, dangerous, and will not be tolerated. Yuba College has a “zero tolerance” policy; all campuses and centers are to be alcohol and drug free.
It is the stated policy of the District to implement a comprehensive substance abuse strategy that will work more effectively in combating use and potential use of drugs by students. The policy sets forth procedures that not only expose students to awareness of the dangers of drugs and alcohol, but also encourages each individual to act to prevent the sale and use of drugs.

**Graduation**
Students who plan to graduate must file a PETITION for graduation. Yuba College has a formal graduation ceremony once a year (at the end of the spring semester), but the student may petition to graduate at the end of Fall (November 15), Spring (April 15), or Summer (July 1) terms. Students must apply to graduate prior to the deadline in order to be considered. It is the student’s responsibility to meet all requirements. Students are encouraged to meet with a counselor, obtain a college catalog, and obtain a graduation requirements check list in order to determine if all requirements have been completed. Final graduation evaluations are done by the Admission and Records Office technicians.

**I.G.E.T.C. - Intersegmental General Education Transfer Core**
IGETC is a program which transfer students may use to fulfill lower division general education requirements in either the C.S.U. or U.C. system.

Completion of the IGETC does not improve eligibility for admission to the C.S.U. or U.C. system, or admission to a specific campus or program. See a counselor for segmental and campus-specific admission requirements and lower division major requirements. All courses must be completed with a grade of “C” or better. Contact a counselor to discuss transfer plans and to obtain information concerning the IGETC requirements.

**Parking Regulations**
Parking decals are REQUIRED and must be affixed to the inside right corner of the windshield. Decals are not transferable and do not guarantee that parking space will be available. Parking is permitted only in the student sections of the Parking lots (not in reserved spaces).

Citations will be issued to vehicles without the decal properly displayed or those parked in staff spaces. Parking regulation information can be obtained from the Campus Police Department.

**Prerequisites, Corequisites, Advisories (Recommendations)**
It is the intent of the Yuba Community College District to guide students into courses in which they will have the greatest chance for academic success. Some courses have prerequisites, corequisites, or advisories (recommended preparation) in their description. Following are the definitions for prerequisites, corequisites, and advisories on recommended preparation:

A) “Prerequisite” is a course requirement that a student must meet in order to demonstrate current readiness for enrollment in a course or educational program.
B) “Corequisite” means a course that a student is required to take in the same semester with another course, i.e., Biology 15 requires a Biology 15 lab.
C) “Advisory or Recommended Preparation” means a condition of enrollment that a student is advised, but not required, to meet before, or in conjunction with, enrollment in a course or educational program.

State regulations mandate that students have met the prerequisite for any class in which they are enrolled. The student must have documentation on file (placement exam, college/high school transcripts, etc.) verifying completion of English and math prerequisites. Students should consult a counselor.

Students who wish to challenge a prerequisite may file a challenge at the location where the student registers for the majority of her/his classes. Challenges at Yuba College should be filed with the Office of Student Support Services. Challenges at other locations should be filed with the executive dean or site administrator if the student can show that grounds exist for one of the following conditions:

I. Prerequisite course is not available.
II. Prerequisite has not been validated.
III. Student has the knowledge or ability to succeed in the course without meeting the prerequisite; or
IV. Student believes the prerequisite is discriminatory or is being applied in a discriminatory manner.

Check with a counselor, your site administrator, or the Office of Student Support Services to obtain the required forms.

Students wishing to challenge a prerequisite should consult a counselor to discuss the procedures.
Probation Status
There are several types of probation: Academic, Progress, and Financial Aid. Students should consult with a counselor to discuss how they may affect a student’s educational goals. Students who are receiving financial aid or veterans’ benefits, or who are participating in athletics, etc., should meet with a counselor to discuss progress in classes.

Release of Student Information
In order to help protect your privacy, a PICTURE I.D. will be required to obtain a copy of your transcript, class schedule, or test scores. Generally, no information concerning a student will be released without a written release from the student. Directory information is given out only when it is necessary or appropriate to do so in the opinion of a member of the Student Personnel Services professional staff. Directory information may include your name, address, telephone listing, student class schedule, date of birth, other institutions attended, major, participation in activities and sports, weight and height of athletes, dates of attendance, degrees and awards received, etc. If you do not wish this information released, you must file a request at the Admissions and Records Office within seven calendar days of registration. (See catalog for further details.)

Repeated Courses
Course Repetition
State legislation has recently changed the law regarding the amount of times a student may repeat a course at a community college. The law has also changed to include a withdrawal ("W") to be calculated in as a repeat. If a student receives a "W" or substandard grade, the student is only able to attempt the course for a "W" or passing grade a total of three times. Once the student passes the course, they are not permitted to take the course again.

Upon completion of the repeated course, the best grade earned will be computed in the cumulative grade point average. The lower grade will remain on the permanent academic record, but will be coded with a symbol indicating the course has been repeated and will be disregarded in the computation of the grade point average. The student’s academic record will be notated so that all work reflects a true and complete academic history.

Students may file a petition for extenuating circumstances regardless of the grade received if there is a verified case of accident, illness, or other circumstances beyond the control of the student. The student’s academic record will be notated and previous grade and credit may be excluded in the computation of the grade point average.

A student who has completed a course with a substandard grade at another accredited college or university may repeat the equivalent course in the Yuba Community College District, and if successfully completed, the student may petition to have the substandard grade and units disregarded in the transfer totals from the other college/university.

Selective Service Registration
Selective Service Registration
The United States (U.S.) Federal government requires male U.S. citizens, and male aliens living in the U.S., who are 18 through 25, to register for the military draft. However, men who currently register are not automatically inducted into military service. Presently, the United States operates its military through volunteer enlistment. The last time men were inducted into the military was during the Vietnam War. Registration for a possible future draft is required to ensure America’s preparedness in the event of a military crisis. In the event of a crisis that necessitates a draft to be invoked, men would be called in sequence determined by random lottery number and year of birth. They would then be examined for mental, physical and moral fitness by the military before being deferred or exempted from military service or inducted into the Armed Forces. You may register as soon as you reach the age of 17 years and 3 months but must register within 30 days of turning 18.

Failure to register could result in prosecution with a fine up to $250,000 and/or be put in jail for up to five years. Registration is also required to qualify for Federal student financial aid, job training benefits, and most Federal employment. The Selective Service Registration Form may be obtained from the Yuba College Registration Office or from your local post office.

Short-term Courses
Classes that do not meet for the full semester are called short-term courses. These courses have their own deadlines to add, drop, withdraw, receive a refund, and petition for Pass/No Pass grading option. Contact the Admissions and Records Office for deadline dates.

Smoking Policy
Smoking, or other use of tobacco, is prohibited within all Yuba College buildings, including restrooms, dining areas, classrooms, laboratories, library, gymnasium, offices, and the theatre, along with any other interior building area, including quads. Smoking is only permitted on the Yuba College, Clear Lake Campus and Sutter County Center in outside open areas. Smokers are encouraged to deposit cigarettes, ashes, and matches in receptacles to maintain a refuse-free campus.
**Student Learning Outcomes**

Student Learning Outcomes (SLO’s) are the intended knowledge, skills, or abilities a student should gain or develop as the result of attending class, participating in a program, or earning a degree or certificate from Yuba College. SLO’s differ from traditional measures of student success—letter grades—in that they measure specific skills within a course and program that prepares students for roles outside of Yuba College transfer, workforce and citizenship—and separate them from other factors that affect student success.

1. Communication: effectively use language and non-verbal communication consistent with and appropriate for the audience and purpose.
2. Computation: use appropriate mathematical concepts and methods to understand, analyze, and communicate issues in quantitative terms.
3. Critical Thinking: analyze data/information in addressing and evaluating problems and issues in making decisions.
4. Global Awareness: articulate similarities and differences among cultures, times, and environments, demonstrating an understanding of cultural pluralism and knowledge of global issues.
5. Information Competency: conduct, present and use research necessary to achieve educational, professional and personal objectives.
6. Personal and Social Responsibility: interact with others by demonstrating respect for opinions, feelings, and values.
7. Technological Awareness: select and use appropriate tools for personal, academic, and career tasks.
8. Scientific Awareness: understand the purpose of scientific inquiry and the implications and application of basic scientific principles.

**Progress Probation:**

Full-time students are placed on Progress Probation when 50% or more of the accumulated Yuba Community College District units of enrollment are entries of W, I, and NP. Part-time students are subject to these regulations after enrollment in an accumulated total of 12 semester units in the Yuba Community College District.

**Removal from Probation:**

Students are removed from Academic probation when their cumulative GPA reaches 2.00 or higher. Students are removed from Progress probation when the units of W, I, and NP grades drop below 50% of the accumulated units of enrollment as showing on their official academic record.

**Dismissal:**

Students who have been on Academic or Progress probation during three consecutive semesters (even though there may have been a break in attendance) are subject to dismissal from college. Dismissal may be postponed by the Academic Integrity Committee when evidence of academic improvement or extenuating circumstances exists.

**Readmission:**

A dismissed student may petition for readmission after consultation with a counselor. The Academic Integrity Committee will then consider the petition.

**Financial Aid Probation:**

Students who are receiving financial aid should consult the Financial Aid Office regarding the Satisfactory Academic Progress (SAP) requirements. **Financial Aid Probation is NOT the same as Academic or Progress Probation.**

**Student Responsibility**

It is each student’s responsibility to be aware of all rules, regulations, and deadlines relating to attendance at Yuba College. See the catalog for more detailed information.

**Transcripts**

A student may apply for an official transcript of college courses at the Admissions and Records Office. A student in good standing may receive a transcript at any time. Two copies are furnished free by the College; additional copies are $5 each. Transcripts requested “over the counter” or a “48-hour rush mail” will require a $10.00 “rush” fee.
Signatures are required for release of a transcript to a student or employer. Transcripts that are to be sent to another college may be requested by FAX or in person. Contact the Admissions and Records Office for more information. In order to protect student records, a PICTURE I.D. will be required for a student to pick up a copy of his/her transcript or schedule.

**Unit Limitation**
You may not take more than 19 units without approval by a counselor.

**Wait Lists**
Some classes use a wait list. The wait list is limited to 7 students. If an opening occurs in the class, the first student on the wait list will be “added” and notified through an announcement in the college portal. If the student no longer wishes to be in the class, the student must drop the class.

On the first day of class, the instructor will receive a roster indicating the students who are on the wait list (in the order they signed up for the wait list). If there are students who do not show up for the first class meeting, the instructor will drop those students and admit students from the wait list to fill the class. The instructor will sign the add form and the student must bring the add form to the Admission and Records Office to officially register and pay fees. After the wait list is exhausted, the instructor may then add students who were not on the wait list.
Student Services

Associated Students - Government
Clear Lake Associated Students (CLAS) controls student affairs, under the guidance of the Campus Life supervisor. The Student Senate is the governing body and provides services and social activities for students. They also represent students' views to the administration through participation in the college site council. For more information, call 995-7914.

Bookstore
The Bookstore is located in the 701 building. The bookstore serves as a local one-stop shop, supporting community needs in and out of the classroom. When it comes to textbooks, the bookstore offers a variety of affordable options including new and used, print and digital titles for purchase or rent. We also carry every day college essentials like Yuba College clothing, gifts, supplies, general reference and bargain books, as well as snack food and drinks. Phone: (707) 995-7924

CalWORKs
The CalWORKs program at CLC offers services for eligible students in the following areas: Counseling, Job Placement, and Child Care. Please contact the CalWORKs office at 995-4176 or (530) 634-7734 for more information.

Cooperative Agencies Resources for Education (CARE)
As a supplemental component of EOP&S, CARE provides additional support services for eligible EOP&S students who are single head of household, have at least one child under the age of 14, and receiving TANF benefits. Grants for educationally related expenses (such as child care, transportation, textbooks and supplies) may be awarded as a means of strengthening the retention, persistence, graduation and transfer rates of these individuals. For additional information visit the EOP&S website: http://yc.yccd.edu/student/EOPS/default.aspx or call EOP&S at Yuba College, (530) 741-6995; Clear Lake Campus, (707) 995-7912.

Career Center
The Career Center offers services to assist students in selecting suitable career goals and securing employment. In addition, assessment, career decision making, career explorations, and job placement are available, plus:

- career assessment;
- occupational, career, and college information;
- local/regional labor market information;
- job announcements and classified ads;
- interviewing techniques and resume writing;
- directory of local/regional job lines;

Career Technical Education Transitions
The Career Technical Education Transitions Program at Yuba College coordinates the awarding of college credit to high school students who meet approved articulation requirements. An articulated course is one in which the high school instructor/Regional Occupational Program (ROP) and Yuba College faculty have formally agreed that the high school’s/ROPs course outline, syllabus, textbook, and final exam are comparable to those in a course of the same major within Yuba College. Students receive credit on a Yuba College transcript once articulation requirements have been completed. The CTE (Career Technical Education) Transitions Program prepares students to earn a certificate, an associate’s degree or transfer to a 4-year university.

For more information about the CTE Transitions Program, contact the Yuba College CTE Transitions Office at (530) 741-6588, ctetransitions@yccd.edu, visit the Admissions and Records Office at any campus, or see your counselor. Also visit the CTE Transitions website at http://www.yccd.edu/educational-services/cte/default.aspx.
Child Development Center – Toddler and Preschool Services

Child Development Centers are located at Yuba College, Marysville, Woodland and Clearlake Campuses. The program provides children with many opportunities to grow and learn. Our environment is designed to enhance a child’s age appropriate learning through natural science, creative arts, language experiences, physical activities and number concepts. It is a state funded program that follows California Department of Education guidelines. Parents may be private pay or income eligible and meet one of the following criteria:

- Students with a need for childcare
- Searching for work
- Working
- Incapacitated
- Searching for housing

Clearlake Campus hours of operation: Mon-Fri 7:30 a.m.-5:30 p.m. Clearlake Campus serves preschoolers (3-5 years) in a full day, part day or state preschool program (9:00 a.m.-12:00 p.m or 2:30 p.m-5:30 p.m. No need required when attending only preschool hours). For more information, please call (707) 995-7909.

Counseling Services

Evening appointments are available. Call (707) 995-7900 to schedule an appointment.

The District provides counseling services designed to assist students in educational planning, career assessment, and personal development. Counselors are available by appointment. Appointments are strongly recommended for developing an educational plan to assure you are taking the right courses to transfer or to meet your educational goals. Counselors are ready to assist you with any concerns that may affect your successful participation in the college experience.

Student Peer Advisors are available to assist students with college information, filling in forms, and learning about the opportunities available. Both counselors and peer advisors are trained to make referrals to other agencies as needed.

Disabled Student Program & Services

DSP&S is designed to equalize educational opportunities for students with disabilities that impact their academic participation such as vision, hearing, psychological, mobility, and learning. Screening for learning disabilities is available to all currently registered Yuba College students experiencing difficulty in their classes or who have a history of special education needs. Support services for eligible students may include academic accommodations such as test proctoring, note taking, disability advising, priority registration, auxiliary aids, interpreter services, and mobility aids. Specialized classes are offered each semester at Yuba College including Adaptive Physical Education, Academic Strategies, Assisted Computer Technology, and Reading/Writing Development. Interested applicants should contact the program at (530) 741-6795, TTY (530) 741-6582.

Extended Opportunity Programs and Services (EOPS)

E.O.P.&S. is a state-funded program that provides financial assistance and educational support services to eligible financially and educationally disadvantaged, non-traditional students. E.O.P.&S. includes intensive supportive services which enhance the potential for student retention, successful completion of academic and vocational programs, and transfer to other educational institutions. For further qualification information, please call (707) 995-7912.

Financial Aid

Yuba College has a financial aid program that includes scholarships, grants, and other aid, designed to help students who need financial assistance to further their educational goals. Students need to complete a Free Application for Federal Student Aid (FAFSA) on-line located in the Student Services Building, 100, or in the library.

After you submit your FAFSA, you’ll receive your Student Aid Report (SAR). You will receive an electronic SAR if you provided an e-mail address on your FAFSA. If you did not provide an e-mail address you will receive a paper SAR. The SAR contains the information you provided on your FAFSA. Review your SAR and follow the instructions if you need to make corrections. For additional information or assistance contact Financial Aid at (707) 995-7923.
**Health Information**

Students are covered by an accident insurance policy up to a maximum of $20,000 liability for any on-campus activity or school-related activity off campus. This is secondary accident insurance coverage, which means that if students have their own accident policy, it will provide the primary coverage and the District’s accident insurance policy provides secondary coverage up to the maximum limit. However, the policy does not provide 100% coverage.

**Learning Center**

The Learning Center is located in Room 142A. This is the place to come for one-on-one help that focuses on test preparation.

Peer tutors help explain classroom materials that are giving you trouble. These services are available to all students free of charge. Call (707) 995-7911 for more information.

**Library/Learning Resource Center**

The library offers a collection of books, magazines, newspapers, pamphlets, tutorial cassettes, videotapes, and internet access. The District is also a member of the Mountain Valley Library System. This system is a cooperative network designed to provide answers or materials not available in the Library. For information on library services, call(707)995-7915.

**Student Publication Notice/Academic Accommodations**

In accordance with guidelines set forth by the Equal Employment Opportunity Commission (EEOC) and the Office of Civil Rights (OCR), the YCCD Board adopted BP/AP 5141-Academic Accommodations. Both documents are posted to the District website: www.yccd.edu

The Yuba Community College District Board of Trustees (Board) recognizes that no qualified student, on the basis of a disability, who may be reasonably accommodated, be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under, any academic, research, occupational training, housing, health insurance, counseling, financial aid, athletics, recreations, transportation, other extracurricular or education program or activity provided by the District. The Board hereby directs that appropriate Administrative Regulations be formulated to allow qualified students with disabilities, who may be reasonably accommodated, to fully participate and benefit in the educational programs and services of the District.

**Veterans Service Office**

The Yuba College’s Veterans Service Office (VSO) is approved for the training of veterans and veteran’s dependents relating to veteran’s education benefits which are administered under various laws of the United States and California. Services available at the Yuba College VSO include: veterans education benefit advising, step-by-step instructions to begin benefits, assistance with on-line applications for education benefit processing, certification of benefits for pay, counselor referral, financial aid information, fee waiver and deferral assistance, work study opportunities and other services to help students achieve their educational goals. Veteran’s services are offered at the main Yuba College campus, its centers and outreach facilities. For more information on veteran’s benefits, call (530) 741-6822 or (707) 995-7900.
Yuba College - Clear Lake Campus
15880 Dam Road Extension - Clearlake, CA 95422
Located behind Walmart - next to Oak Hill Middle School